

Buckland Finance Committee Minutes
July 11, 2016 Buckland Town Hall

Meeting called to order at Buckland Town Hall, 7:14 p.m.

Committee members present: Karen Blom, Bill Knittle, Paula Consolo, Michael Turley, Cynthia Caporaso.

Others present: Selectpersons Dena Wilmore, Kevin Fox, Rob Riggan; town administrator Andrea Llamas.

Karen moves to accept minutes for April 4, April 25, May 4. Michael seconds. Unanimously approved.

End of year transfers

Transfer:	
\$146.88	from Boards Clerk Salary to Selectboard Clerk Salary
\$66	from Selectboard Expense to Safety/Drug Testing
\$236.64	from Selectboard Clerk Salary to Assessors Clerk Salary
\$1,505	from Highway Salaries to Legal
\$24.05	from Town Hall Expenses to Town Report
\$285.40	from Town Hall Expenses to Zoning Board of Appeals
\$5,000	from Winter Roads Salaries to Winter Roads Expense
\$3,831.87	from Town Garage Expense to Winter Roads Expense
\$78.76	from Refuse Collection Expenses to Hazardous Waste
\$60	from Landfill Testing to FRCOG Procurement Services
\$635.09	from Group Insurance to Retirees Group Insurance

Karen moves that we accept all of the town transfers above. Cynthia seconds. Unanimously approved.

Transfer:	
\$10,000	from Reserve Fund to Winter Roads Expense

Karen moves that we transfer the above. Michael seconds. Unanimously approved.

Karen suggests that we meet with Steve this fall to discuss the philosophy of winter roads budgeting and all agreed.

Wastewater Treatment Facility Transfer (WWTF):	
\$24.82	from WWTF Operating and Maintenance to WWTF Collector/Treasurers Salary
\$175.76	from WWTF Operating and Maintenance to WWTF Billing
\$38.33	from WWTF Operating and Maintenance to Insurance

Karen moves that we transfer the above. Paula seconds. Unanimously approved.

Andrea reported that Steve Kulik has put a \$100,000 earmark on a bill for Buckland to fix Clesson Brook Bridge.

Discussion of Financial Policies Proposal (attach document)

Joe Markarian was hired as a consultant, paid for by FRCOG to create these policies for several towns. We talked about the document and how to customize it more for Buckland, but no action was taken. This document is under the purview of the Selectboard. Was decided that the Finance Committee will not review Internal Procedures.

Next meeting is Sept. 12 at 7 p.m. in Buckland Town Hall.

Meeting adjourned at 9:08 p.m.
Respectfully submitted by Paula Consolo