

BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
September 12, 2017, 5:30 p.m.

Kevin P. Fox

Zachary J. Turner

Dena G. Willmore



Three handwritten signatures in blue ink are shown, each on a horizontal line. The top signature is 'Kevin P. Fox', the middle is 'Zachary J. Turner', and the bottom is 'Dena G. Willmore'.

Attendees: Kevin Fox, Zachary Turner, Dena Willmore, Diane Broncaccio (*The Greenfield Recorder*), Paul Amstein, Dan Fleuriel, Carole Foote, Ricky Halloran (*Shelburne Falls* and *West County Independent News*), Cindy Schwartz, James Sullivan (Falls Cable)

Dena Willmore opened the meeting at 5:30 p.m..

2. Agenda Items

- a. **Local Option Taxes** – Andrea Llamas indicated this would have to go to Town Meeting. Town would receive .75% revenue from restaurant meals purchases. Andrea Llamas indicated the Town could make the revenue specific to line items such as the Beautification Fund and benefit downtown businesses. Dena Willmore suggested trash removal on the weekends and removal of vegetation on the roads coming into the village. Dena Willmore indicated this would be very soft revenue estimated to be around \$14,000 - \$20,000. Kevin Fox commented that we should always be looking at cutting expenses.
- b. **Shelburne Falls Trolley Museum Easement** – Andrea Llamas said the Trolley Museum is willing to draw up the legal documents for the maintenance easement. They wish to put in a loading platform to make it easier for their events. Board will review.
- c. **Enforcement Order – Crittenden Hill Road and Cemetery Road** – Andrea Llamas indicated the Town received an Enforcement Order from the Conservation Commission regarding Crittenden Hill Road; the Conservation Commission will be attending the September 26, 2017 Selectmen's Meeting to discuss any issues related to this. Andrea Llamas indicated that to her knowledge, the Conservation Commission had not voted to ratify the Enforcement Order.

3. Documents to Sign

- a. **Selectmen's Meeting Minutes – August 8, 2017** – Kevin Fox moved to approve the Meeting Minutes from August 8, 2017; Zachary Turner seconded. **VOTED** unanimously in favor.
- b. **Sidewalk Use Permit – Eve Christoph** – Resubmitted with dates and times. Zack Turner moved to approve with the stipulation that she pays for the dates ahead of time and excluding Moonlight Magic on November 24, 2017; Kevin Fox seconded. **VOTED** unanimously in favor.
- c. **Chapter 90 Request – Bray Road, Old Bray Road, Stone Road, Goodnow Road** – This will finish Bray Road and do a surface coat on the other roads. Kevin Fox moved to sign the Chapter 90 Request; Zack Turner seconded. **VOTED** unanimously in favor.

1. Appointments

2. **5:35 p.m., David Grader – Drainage, East Buckland Road** – Rescheduled to September 26, Meeting.

6:00 p.m., Recreation Committee – Pool Engineering – Dena Willmore indicated the Recreation Committee has submitted a proposal from a consultant for engineering. Carole Foote thanked the Anonymous Donor who gave \$500,000 to the Recreation Committee toward a new town pool. She said Ashfield resident Peter LaPointe drew up specifics for a comprehensive site study to enable the Committee to make better decisions about placement, regulations, etc., as the project moves forward. At the last Rec Committee meeting, the Committee voted to move forward with the

LaPointe site study. Kevin Fox asked about a survey of the land – where the actual property lines are, etc.. Andrea Llamas said the deeds are comprehensive about the layout; the survey might be determined to be needed. Dena Willmore recommended getting it surveyed. Kevin moved we approve the contract with Archimetrics Design Studio for \$9,600; Zack Turner seconded. **VOTED** unanimously in favor.

Paul Amstein, Dan Fleuriel, Carol Foote, and Cindy Schwartz left the meeting at 6:27 p.m..

4. **Town Administrator Updates** – Community Compact – Andrea Llamas indicated she saw a Board member's comment for storm water infiltration and inflow reduction study - will dovetail into the Community Compact. For a second item – digitize records into a safe storage component; put on the website for public access which cuts down on public records requests. Kevin Fox indicated website maintenance is labor intensive; what is our target? Prioritize what we want on the website. Discussion about Records Retention. ADA Transition Compliance Plan needs updating; Kevin Fox indicated some items could be expensive in order to comply.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Highway Garage Building Committee took a formal vote and working on a Designer/Engineering RFQ for 5,000 square foot building; demotion for all but one free standing 300 square foot building; once buildings are gone, grind concrete to raise level of big lot up to level of smaller lot – repurpose the cement. Install 5,000 square foot pole barn. Would need borrowing authorization, debt exclusion. CDBG State Contract – Kevin moved to have Dena sign the CDBG State Contract; Zack seconded. **VOTED** unanimously in favor.

6. **Public Comment** - None.

7. **Volunteer Recognition** - The Recreation Committee; the Highway Garage Facility Committee.

At 6:53 p.m., Kevin Fox moved to adjourn the meeting; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:53 p.m..