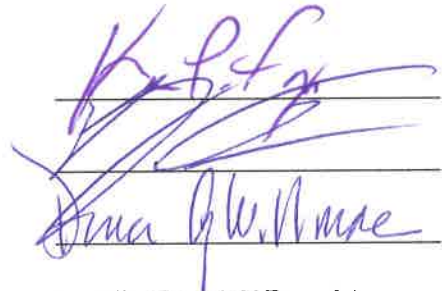


**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
January 23, 2018, 5:30 p.m.**

Kevin P. Fox

Zachary J. Turner

Dena G. Willmore



Handwritten signatures of Kevin P. Fox and Dena G. Willmore, each on a horizontal line.

Attendees: Kevin Fox, Zack Turner, Dena Willmore, Diane Broncaccio (*The Greenfield Recorder*), Logan Brown, Mark Brown, Cheryl L. Dukes, John Gerry-Karajanes, Patricia Gerry-Karajanes, Lynne Kelsey, Andrea Llamas, Dana McNay (Falls Cable), Margaret Olin, Linda Overing, Nathan Page (Community Action), Brian Summer

Dena Willmore opened the meeting at 5:30 p.m..

2. Agenda Items

- a. **Community Development Strategy** – Kevin Fox moved to accept the Community Development Strategy; Zack Turner seconded. **VOTED** unanimously in favor.
- b. **Telecommuting/Work at Home Policy** – Kevin Fox moved to approve the Telecommuting/Work at Home Policy; Zack Turner seconded. Table pending information as to hourly/salaried employees, etc..

1. Appointments

5:40 p.m., Mark Brown, Parking Ticket Appeal – Dena Willmore indicated we recently posted “no parking” signs on William Street due to safety issues. Mark Brown was ticketed for parking over two hours in the same parking space. Kevin Fox moved to waive the overtime ticket and first violation; Zack Turner seconded. **VOTED** unanimously in favor.

Logan Brown and Mark Brown left the meeting at 5:48 p.m.. Diane Broncaccio entered the meeting at 5:52 p.m..

- c. **Community Compact IT Grant** – Andrea Llamas is working on this. Kevin Fox moved we authorize Andrea Llamas to apply for the IT Grant; Zack Turner seconded. **VOTED** unanimously in favor.
- d. **Aggregation – Appoint Selection Committee Representatives** – Andrea Llamas indicated Bob Dean (FRCOG) says we need a representative and an alternate; will ask the Energy Committee for their recommendation. Kevin Fox moved we have the Energy Committee select a member and appoint Andrea Llamas as alternate; Zack Turner seconded. **VOTED** unanimously in favor.
- e. **FRCOG – Local Technical Assistance Funding** – The Board ranked the following as priorities; for Planning: (1) Recreational Marijuana Assistance (Zoning for retail sales and/or cultivation); (2) Local Multi-Hazard Mitigation Plan Update Matching Funds. For Regional Projects: (1) Local Official Continuing Education Workshops; (2) Support local substance abuse prevention plan for young people; (3) Explore feasibility or continue work to establish new shared services as long as Fire District Prudential Committees are notified and okay with it, such as Ambulance services and EMTs, Animal Control Officer, and Fire Services.

Back to **Appointments**

b. **6:00 p.m., Community Development Block Grant Public Hearing, William Street** - Dena Willmore opened the Public Hearing at 6:00 p.m. Linda Overing indicated that infrastructure projects in the downtown village area can qualify for the CDBG Program because more than half the residents have incomes that are considered low and moderate income. William Street has been a

longtime priority for repair and fits the guidelines because of the water main connections to North Street.. The Town is eligible for up to \$800,000. Because the street is over 1600 LF long, it is likely that the project will have to be constructed in two phases. Repurposed funds from the Town's FY16 regional CDBG with Shelburne and Buckland are being used for engineering design.

Issues with William Street include drainage, road surface and water system repair. Kevin Fox indicated that some William Street residents would like to have sidewalks removed while others would prefer to see the sidewalk on the other side of the street. Resident Marilyn Kelsey noted the fire hydrant in front of 44 William Street would be in the road if the sidewalk was removed. Linda reported that the engineer will be doing a walk-thru with residents on the afternoon of February 13 and also presenting that evening to the BOS in the second public hearing on this grant.

Nathan Page, Community Action, spoke about the West County Emergency Food Pantry; the Food Pantry serves 214 families per month, averaging 19 meals per person per month. There is a significant increase in families this year as Food Stamp monies were cut, and more seniors are using the Food Pantry. Brown Bag lunches are delivered to residents of Highland Village. There is fresh produce available from local farmers and supermarkets. Linda Overing recommended level funding for the Food Pantry. Shelburne is submitting an application for \$25,000. Buckland is applying for \$25,000, too.

Zack Turner moved to approve the preparation of the Fiscal Year 2018 CDBG application for the reconstruction of William Street, Phase I, and support of the West County Emergency Food Pantry; Kevin Fox seconded. **VOTED** unanimously in favor. At 6:25 p.m., Kevin Fox moved to close the Public Hearing; Zack Turner seconded. **VOTED** unanimously in favor.

Cheryl L. Dukes and Nathan Gray left the meeting at 6:25 p.m..

3. Documents to Sign

a. Select Board Meeting Minutes – November 28, 2017, December 26, 2017 – Kevin Fox moved we sign the Meeting Minutes; Zack Turner seconded. **VOTED** unanimously in favor.

b. PARC Grant Contract Documents – Kevin Fox moved to approve the PARC Grant Contract Documents; Zack Turner seconded. **VOTED** unanimously in favor.

4. Town Administrator Updates – Andrea Llamas reported a Mohawk student asked for ‘no parking’ signs on Walker Road. Kevin Fox moved to forward the request to the Public Safety Committee and send an invitation to Colby Orcutt to watch the process; Zack Turner seconded. **VOTED** unanimously in favor. Kevin Fox will serve on the Public Safety Committee. Andrea Llamas reported that the South Street culvert has been added to the engineering for the TIP Project as there is a lot of scouring. The 25% process can take a year or more to move through MassDOT.

Linda Overing left the meeting at 6:31 p.m..

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Animal Control Officer – Zack Turner moved to appoint Jill Lively as our Animal Control Officer and sign the form; Kevin Fox seconded. **VOTED** unanimously in favor. Jill Lively will be attending the ACO Academy.

6. Public Comment – Energy Committee member Margaret Olin will serve on Aggregation committee. Andrea Llamas will serve as the alternate.

7. Volunteer Recognition – William Street residents; Energy Committee

8. Announcements – Dog tags are in; license your dog; get your Street Listing in to the Town Clerk.

At 6:43 p.m., Kevin Fox moved to adjourn the meeting; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:43 p.m..