

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Thursday, March 15, 2018, 5:30 p.m.**

Listing of Topics

1. **Appointments**

- a. 5:30 p.m. – Town Clerk, Janice Purington - Clarifications
- b. 6:00 p.m. – Planning Board Re: Marijuana Policy Discussion

2. **Agenda Items**

- a. Award 2017 CDBG Contract for Reconstruction of Green Street
- b. Review FRCOG draft application to MassDEP 604b Grant Program to Fund Storm Water Assessment Project for Town of Buckland; provide letter of support for application (no Town funds required for project)
- c. Selectboard Resignation
- d. Great Places in America Program Nomination
- e. 2019 Budget and Warrant
- f. Meals and Lodging Taxes
- g. Retiree Health Insurance

3. **Documents to Sign**

- a. Fiscal Year 2017 CDBG Construction Award Letter
- b. Weston & Sampson Contract for Construction Administration for Green Street Reconstruction and Contract Amendment
- c. Letter of Support for MassDEP 604b Grant Program for Storm Water Assessment Project

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

9. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
March 15, 2018, 5:30 p.m.**

Kevin P. Fox

Absent

Zachary J. Turner

Dena G. Willmore



Attendees: Zack Turner, Dena Willmore, Andrea Donlon, Ellen Eller, Terry Estes, Sergeant Kurt Gilmore, John Gould, Thomas Heinig, Chief Jim Hicks, Justin Lively, Andrea Llamas, Dana McNay (Falls Cable), Janice Purington

The meeting was rescheduled from Tuesday, March 13, 2018, due to a snow storm. Dena Willmore opened the meeting at 5:30 p.m..

1. **Appointments**

a. **5:30 p.m., Town Clerk, Janice Purington Re: Clarifications** – Janice Purington read a statement regarding Town Clerk and Parking Clerk fees, being a salaried employee, longevity – statement is attached.

Janice Purington left the meeting at 5:35 p.m..

2. **Agenda Items**

a. **Award 2017 CDBG Contract for Reconstruction of Green Street** – Dena Willmore moved we accept the recommendation of Weston & Sampson and award the contract for the reconstruction of Green Street to A. Martins and Sons of Ludlow in the amount of \$367,431.25; Zach Turner seconded. **VOTED** unanimously in favor.

b. **Review FRCOG Draft Application to MassDEP 604B Grant Program to Fund Storm Water Assessment Project for Town of Buckland; Provide Letter of Support for Application (no Town funds required)** – Andrea Llamas said this will help set a protocol to keep storm water out of the river; manage the storm water in a green way with help from FRCOG. Buckland would be used as a prototype for other communities. Zack Turner moved to allow FRCOG to submit an application and moved to sign a letter of support; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Select Board Resignation** – Kevin Fox submitted his resignation effective June 30, 2018. Kevin Fox will be sorely missed on this Board. Discuss options at next Board meeting.

d. **Great Places in American Program Nomination** – FRCOG wants to nominate the Village of Shelburne Falls. Zack Turner moved we give our support for the nomination of Shelburne Falls as a great place in America; Dena Willmore seconded. **VOTED** unanimously in favor.

e. **2019 Budget and Warrant** – Andrea Llamas gave the Board materials to be reviewed.

f. **Meals and Lodging Taxes** – Andrea Llamas said other towns have adopted this at .75%; factors to be an extra \$.11 on a \$15.00 pizza. Lodging tax can be chosen up to 6%. It would have go to Town Meeting.

g. **Retiree Health Insurance** – Need to decide about what the policy should be. Zack Turner indicated there was no town employee input. Dena Willmore indicated it is the Board's responsibility to look at the cost. Kurt Gilmore express concern that employees had not been notified of benefits being eliminated.

Kurt Gilmore, Jim Hicks, and Justin Lively left the meeting at 6:00 p.m..

b. **6:00 p.m., Planning Board Re: Marijuana Policy Discussion** – Discussion about host agreements with towns. Planning Board is holding a Public Hearing on April 4, 2018. Discussion about different types of licenses to fit Buckland. Taxation rate is allowed up to 3%; this would go to Town Meeting. Discussion about impact fees, caps on number of licenses, buffer zones around schools or perhaps a daycare. Planning Board is looking at local models from other towns. Andrea Llamas indicated it makes sense to do as a Zoning Bylaw change, and evaluate on a case-by-case basis. John Gould indicated Peggy Sloan, FRCOG, will help with the process.

Andrea Donlon, Terry Estes, John Gould, and Thomas Heinig left the meeting at 6:28 p.m.. Ellen Eller entered the meeting at 6:28 p.m..

4. **Town Administrator Updates** – a. Four houses on Hodgen Road are wired! b. Whip City Fiber is working with Ashfield; they counted North Brown Road and Avery Road; we will get an estimate to wire. c. Tropical Storm Irene Funds – Our representatives have submitted a special funding request. d. FRCOG Annual Traffic Count Request – Dena Willmore suggested Charlemont Road, before Avery Road, and by Upper Street intersection.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Lieutenant Governor Karyn Polito is coming to Buckland Town Hall Thursday, March 22, 2018, from 11:30 – 12:15 to discuss broadband infrastructure.

6. **Public Comment** – Ellen Eller, Buckland Council On Aging member thanked the Board for supporting the Senior Center's funding request for \$15,000; one-third of Buckland's population are seniors.

7. **Volunteer Recognition** – The Planning Board. Dana McNay for filming this meeting on such short notice.

8. **Announcements** – The Recreation Committee has selected the playground equipment.

At 6:42 p.m., Dena Willmore moved to adjourn the meeting; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:42 p.m..