

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, March 27, 2018, 5:30 p.m.**

Listing of Topics

1. **Appointments**

5:30 p.m., Sewer Commissioners Meeting Re: Update – FY 2018 Wastewater Treatment Facility Budget

2. **Agenda Items**

- a. Retiree Health Insurance
 - i. Spousal Coverage
 - ii. Surviving Spouse Coverage
- b. Massachusetts Opioid Litigation
- c. Police Department 2018 Budget
- d. 2019 Budget and Warrant
- e. Appoint Small and Large Animal Inspectors

3. **Documents to Sign**

- a. Franklin Regional Council of Governments – Memorandum of Understanding for Assistance with Green Communities Grants
- b. Street Use Permit – Greater Shelburne Falls Area Business Association
 - i. Bridge of Flowers Classic Road Race – August 11, 2018
 - ii. Bridge Dinner – August 26, 2018
 - iii. Moonlight Magic – November 23, 2018
- c. Temporary Liquor License Application – Greater Shelburne Falls Area Business Association – Bridge Dinner - August 26, 2018
- d. Street Use Permit – Town of Shelburne 250th Parade – June 23, 2018
- e. Street Use Permit – Marlboro Morris Men – May 12, 2018
- f. Time Off Request – Town Administrator

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

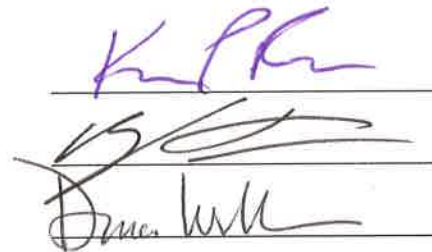
9. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
March 27, 2018, 5:30 p.m.**

Kevin P. Fox

Zachary J. Turner

Dena G. Willmore



Attendees: Kevin Fox, Zack Turner, Dena Willmore, Diane Broncaccio (*The Greenfield Recorder*), Sergeant Kurt Gilmore, Chief Jim Hicks, Andrea Llamas, James Sullivan (Falls Cable)

1. **Appointments**

a. **5:30 p.m., Sewer Commissioners Meeting Re: Update – Fiscal Year 2018 Wastewater Treatment Facility Budget** – Dena Willmore opened the Sewer Commissioners Meeting at 5:30 p.m.. Andrea Llamas indicated it was discovered that there was no line item for Retiree Health Insurance, and it needed to be covered as the Assistant Wastewater Treatment Facility Operator retired; this needs to be covered this year and next year. At 5:33 p.m., Kevin Fox moved to close the Sewer Commissioners Meeting; Zack Turner seconded. **VOTED** unanimously in favor.

2. **Agenda Items**

- a. **Retiree Health Insurance; i. Spousal Coverage; ii Surviving Spouse Coverage** – Table for more information; have a meeting solely on this issue.
- b. **Massachusetts Opioid Litigation** – Andrea Llamas said Massachusetts is among many states in a class action suit; federal laws were circumvented; communities have incurred the costs of this maleficence; try to recoup the costs. The Massachusetts representative is K-P Law's Mark Reich.
- c. **Police Department 2018 Budget** – Chief Hicks indicated an employee was out for two months for medical reasons. Needs funds to cover sixty-four shifts in May and June. Do a Reserve Fund transfer.

Kurt Gilmore and Jim Hicks left the meeting at 5:50 p.m..

d. **2019 Budget and Warrant** – i. Winter Roads – Discussion of Winter Roads expenses such as materials used in the recent March storms. Discussion of effect on the tax rate.

Discussion of Town Clerk pay rate classification. Zack Turner moved we adjust the Town Clerk's pay rate to match the Tax Collector classification rate which is \$23.58 per hour; Kevin Fox seconded. **VOTED** unanimously in favor. Zack Turner moved to change the Personnel Policy to include Janice Purington, Town Clerk, for longevity, until the day of her retirement; Kevin Fox seconded. **VOTED** unanimously in favor.

ii. Retiree Health Insurance - \$3,600 was not in the budget. Will cover from existing funds.

v. Unpaid Bill for Fiscal Year 2017 – Checking with departments as to who ordered this item for \$70.00.

e. **Appoint Small and Large Animal Inspectors** – Zack Turner moved to appoint Jill Lively as the Small Animal Inspector, and Marti Taft-Ferguson as the Large Animal Inspector; Kevin Fox seconded. **VOTED** unanimously in favor.

3. **Documents to Sign**

a. **FRCOG Memorandum of Understanding for Assistance with Green Communities** – Kevin Fox moved we sign the Memorandum of Understanding for assistance with Green Communities Grants; Zack Turner seconded. **VOTED** unanimously in favor.

- b. **Street Use Permits – Greater Shelburne Falls Area Business Association** – i. Bridge of Flowers Classic Road Race, August 11, 2018 – Zack Turner moved to sign the Street Use Permit; Kevin Fox seconded. **VOTED** unanimously in favor. ii. Bridge Dinner, August 26, 2018 – Kevin Fox moved to sign the Street Use Permit; Zack Turner seconded. **VOTED** unanimously in favor. iii. Moonlight Magic, November 23, 2018 – Kevin Fox moved to sign the Parade Permit for November 23, 2018; Zack Turner seconded. **VOTED** unanimously in favor.
- c. **Temporary Liquor License, Greater Shelburne Falls Area Business Association – Bridge Dinner, August 26, 2018** – Kevin Fox moved to approve the Temporary Liquor License; Zack Turner seconded. **VOTED** unanimously in favor.
- d. **Parade Permit – Town of Shelburne 250 Parade, June 23, 2018** – Kevin Fox moved we approve the Parade Permit for the Town of Shelburne’s parade on June 23, 2018; Zack Turner seconded. **VOTED** unanimously in favor.
- e. **Street Use Permit – Marlboro Morris Men, May 12, 2018** – Kevin Fox moved we approve the Street Use Permit for the Marlboro Morris Men for May 12, 2018; Zack Turner seconded. **VOTED** unanimously in favor.
- f. **Time Off Request** – Kevin Fox moved we approve the Time Off Request for the Town Administrator; Zack Turner seconded. **VOTED** unanimously in favor.
4. **Town Administrator Updates** – None.
5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – a. Zack Turner moved request extension for CDBG audit until June 30, 2018; Kevin Fox seconded. **VOTED** unanimously in favor. b. FY2017 Audit Engagement Letter, Scanlon and Associates – Zack Turner moved we sign the audit engagement letter for the auditors; Kevin Fox seconded. **VOTED** unanimously in favor. c. Parade Permit – Buckland/Shelburne Youth Baseball – Zack Turner moved we sign the Parade Permit for April 28, 2018; Kevin Fox seconded. **VOTED** unanimously in favor.
6. **Public Comment** – None.
7. **Volunteer Recognition** – Dena Willmore recognized Buckland Fire Department and Ashfield Fire Department volunteers who helped put out a brush fire.

At 6:53 p.m., Dena Willmore moved to adjourn the meeting; Kevin Fox seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:53 p.m..