

**BUCKLAND SELECTBOARD  
NOTICE OF MEETING  
Buckland Town Hall  
17 State Street  
Tuesday, July 10, 2018, 5:30 p.m.**

**Listing of Topics**

1. **Reorganization**
2. **Appointments**  
5:30 p.m., Phil Billitz – Street Use Permit: Bike Rentals
3. **Agenda Items**
  - a. Annual/Committee Appointments
  - b. Municipal Aggregation Plan
  - c. Town Audit Report
  - d. WWTF Assistant Certification – Approve Pay Change
  - e. Fiscal Year 2019 Highway Department Road Plans
4. **Documents to Sign**
  - a. Selectboard Meeting Minutes: May 30, 2018, June 5, 2018
  - b. Sewer Warrant
5. Town Administrator Updates
6. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting
7. Public Comment
8. Volunteer Recognition
9. Announcements
10. Adjourn the Meeting

**BUCKLAND SELECT BOARD  
MEETING MINUTES  
Buckland Town Hall  
July 10, 2018, 5:30 p.m.**

Zachary J. Turner

Dena G. Willmore



Attendees: Zack Turner, Dena Willmore, Phil Billitz, John Gould, Andrea Llamas, Don Paye, Holly Sonntag, James Sullivan (Falls Cable)

Dena Willmore opened the meeting at 5:30 p.m..

**1. Appointments**

**Phil Billitz, Street Use Permit: Bike Rentals** – Phil Billitz would like to rent 10 – 12 bicycles; he indicated he is not trying to attract long distance riders. Don Paye, Conway Road resident, indicated the traffic situation in the village is bad. Zack Turner moved to approve the Street Use Permit for thirty days; Dena Willmore seconded. **VOTED** unanimously in favor. Will set up in the brick alley next to Town Hall and will review at August meeting.

John Gould entered the meeting at 5:43 p.m. Phil Billitz left the meeting at 5:48 p.m..

**6. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Holly Sonntag requested a One-Day Liquor License for the Bridge of Flowers Road Race on Saturday, August 11, 2018. She would also like to close Depot Street at both ends for the day. Zack Turner moved Dena Willmore sign the One-Day Liquor License for August 11, 2018; Dena Willmore seconded. **VOTED** unanimously in favor. Holly Sonntag will submit a Street Use Permit.

Holly Sonntag left the meeting at 6:00 p.m..

**3. Agenda Items**

a. **Annual/Committee Appointments** – John Gould, Planning Board Co-Chair, indicated the incumbent, Tom Heinig, was a dedicated responsible representative of the Planning Board. Dena Willmore moved we appoint Gabriel Colwell-LaFleur to the Planning Board; Zack Turner seconded. **VOTED** unanimously in favor.

John Gould left the meeting at 6:18 p.m..

Dena Willmore moved we approve the list (as attached) as adjusted; Zack Turner seconded. **VOTED** unanimously in favor.

b. **Municipal Aggregation Plan** – Contact with the consultant. Will put draft plan on Town website for comment. Zack Turner moved to approve the draft Aggregation Plan for Public Comment; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Town Audit Report** – Town Audit Report forwarded to Board for review. No management letter yet.

d. **Wastewater Treatment Facility Assistant – Certification – Approve Pay Change** – Zack Turner moved we approve the new pay rate for Matthew Ahead, remove him from probationary status, and pay him retroactively; Dena Willmore seconded. **VOTED** unanimously in favor.

e. **Fiscal Year 2019 Highway Department Road Plans** – Steve Daby is working on a matrix for priority projects; will work on pricing them, too.

Don Paye left the meeting at 6:43 p.m..

3. **Documents to Sign**

a. **Selectboard Meeting Minutes – May 30, 2018, June 5, 2018 Minutes** – Zack Turner moved we sign both the Meeting Minutes; Dena Willmore seconded. **VOTED** unanimously in favor.

b. **Sewer Warrant** – Zack Turner moved to sign the Sewer Warrant; Dena Willmore seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates** – PARC Grant submitted. Will need Town Meeting before December 31, 2018 for funding the project. MassWorks Grant – Working on grant for Upper Street. Eversource cancelled mowing and will send a letter. Got a grant for green infrastructure; will select some projects and present to the Town.

6. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting (Continued)** – Highway Garage Architect needs \$5,500 for design for engineering of sprinkler system. Zack Turner moved we pay the \$5500 to fulfill the Change Order. Request to Transfer – Animal Control Officer – take out of legal; Finance Committee approved. Zack Turner moved to transfer \$785 from Legal Expense to Animal Control Officer Expense; Dena Willmore seconded. **VOTED** unanimously in favor. Great Places in America – One of fifteen places. Zack Turner moved we accept our award; Dena Willmore seconded. **VOTED** unanimously in favor.

7. **Volunteer Recognition** – Tom Heinig for his years of service on the Planning Board and continued service on Conservation Commission.

At 7:03 p.m., Dena Willmore moved to adjourn the meeting; Zack Turner seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:03 p.m..