

**BUCKLAND SELECTBOARD
NOTICE OF MEETING
Buckland Town Hall
17 State Street
Tuesday, August 7, 2018, 5:30 p.m.**

Listing of Topics

1. **Appointments**

5:45 p.m., Whit Sanford, GSFABA Re: Vision Statement for the Village of Shelburne Falls

2. **Agenda Items**

- a. Fiscal Year 2019 Highway Department Road Plans
- b. Fiscal Year 2018 CDBG Award
- c. MassWorks Grant – Upper Street
- d. Selectboard Marijuana License Application Policy
- e. Municipal Aggregation Plan
- f. Review Phil Billitz Sidewalk Use Permit
- g. Liaison Updates Discussion
- h. Remove Larry Davis, Highway Department, from Probationary Status
- i. Appoint Oleg Cobileanschi as Part-Time Officer

3. **Documents to Sign**

- a. Selectboard Meeting Minutes: June 12, 2018, June 26, 2018
- b. Annual Dog Warrant for Animal Control Officer
- c. Chapter 90 Request – TIP Engineering Phase 4
- d. MOU – Solid Waste District: Third Party Inspection Services
- e. MOU – Solid Waste District: Household Waste Collection, September 22, 2018
- f. Amendment to FRCOG Professional Services Agreement for Complete Streets Prioritization Plan
- g. Curb Cut Permit – Hog Hollow Road

4. Town Administrator Updates

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting

6. Public Comment

7. Volunteer Recognition

8. Announcements

9. Adjourn the Meeting

**BUCKLAND SELECT BOARD
MEETING MINUTES
Buckland Town Hall
August 7, 2018, 5:30 p.m.**

Zachary J. Turner

Dena G. Willmore



Attendees: Zack Turner, Dena Willmore, Phil Billitz, Steve Daby, Sergeant Kurt Gilmore, John Gould, Andrea Llamas, James Sullivan (Falls Cable)

Dena Willmore opened the meeting at 5:30 p.m.. Attached is a sign-in sheet.

2. Agenda Items

f. **Review Phil Billitz, Street Use Permit: Bike Rentals** – Phil Billitz indicated that bike rentals are not working out. He indicated he would like to set up a table to sell his books. Zack Turner moved to extend the Street Use Permit; Dena Willmore seconded. **VOTED** unanimously in favor.

a. **Fiscal Year 2018 Highway Department Road Plans** – Steve Daby submitted a matrix with every street/road indicating what it would take to bring them up to a good standard (attached) (cost estimates included). Steve Daby indicated the necessity of applying oil/sand roads using Chapter 90 money and supplementary funds from the Town. Will begin work on East Buckland Road; the road work done in 1999 is not up to today's standards; will take several construction seasons to complete the work. Andrea Llamas indicated Chapter 90 money is being used for engineering the Conway Road project.

Steve Daby left the meeting at 5:48 p.m..

Appointments

5:45 p.m., Whit Sanford, GSFABA Re: Vision Statement for the Village of Shelburne Falls – Whit Sanford indicated the GSFABA is working on village issues. Draft Vision Statement (attached) goal is to get the two towns to agree. List of twenty-two projects and the towns should prioritize and decide how to fund the projects. Will work on Memorandum of Understanding.

Whit Sanford left the meeting at 5:58 p.m..

Back to Agenda Items:

b. **Fiscal Year 2018 CDBG Award** – Andrea Llamas indicated the Town received an award in the amount of \$800,000 for the William Street infrastructure project; \$25,000 will fund the Food Pantry Project.

c. **MassWorks Grant – Upper Street** – Application is due Friday, August 10, 2018. Zack Turner moved we sign the certification for the grant application; Dena Willmore seconded. **VOTED** unanimously in favor.

d. **Selectboard Marijuana License Application Policy** – Dena Willmore indicated this is the first Selectboard discussion on what the Selectboard policy will be. Three residents asked that a decision be delayed until after the Special Town Election on September 11, 2018, so that a full board could decide on the Selectboard policy. Dena Willmore read the draft policy (attached). Zack Turner indicated he would like to further review the policy.

e. **Municipal Aggregation Plan** – Will be doing this with a larger group; it is an opt-out program. Colonial Power is our consultant for the program. The public comment period is over. Zack Turner moved we approve the submittal of the plan; Dena Willmore seconded. **VOTED** unanimously in favor.

- g. **Liaison Updates Discussion** – Dena Willmore suggested this as a regular agenda item. Zack Turner indicated he will be the Police and Highway liaison.
- h. **Remove Larry Davis, Highway Department, from Probationary Status** – Zack Turner moved we removed Larry Davis from Probationary Status and increase his pay rate to \$18.00 per hour; Dena Willmore seconded. **VOTED** unanimously in favor.
- i. **Appoint Oleg Cobileanski as Part-Time Officer** – Sergeant Kurt Gilmore indicated the Police Department has difficulty filling shifts. Good references and resume. Discussion about diversity in the Police Department. Zack Turner moved we appoint Oleg Cobileanski as a Part-Time Officer in the Buckland Police Department; Dena Willmore seconded. **VOTED** unanimously in favor.

3. **Documents to Sign**

- g. **Curb Cut Permit – Hog Hollow Road** – Zack Turner moved we sign the Curb Cut Permit; Dena Willmore seconded. **VOTED** unanimously in favor.
- a. **Selectboard Meeting Minutes – June 12, 2018, June 26, 2018** – Zack Turner moved to sign the Meeting Minutes; Dena Willmore seconded. **VOTED** unanimously in favor.
- b. **Annual Dog Warrant for Animal Control Officer** – Zack Turner moved to sign the Annual Dog Warrant for the Animal Control Officer; Dena Willmore seconded. **VOTED** unanimously in favor.
- c. **Chapter 90 Request – TIP Engineering Phase 4** – Zack Turner moved we sign the Chapter 90 Request; Dena Willmore seconded. **VOTED** unanimously in favor.
- d. **MOU – Solid Waste District: Third Party Inspection Services** – Zack Turner moved we sign the Memorandum of Understanding; Dena Willmore seconded. **VOTED** unanimously in favor.
- e. **MOU – Solid Waste District: Hazardous Waste Collection, September 22, 2018** – Zack Turner moved we sign the Memorandum of Understanding; Dena Willmore seconded. **VOTED** unanimously in favor.
- f. **Amendment to FRCOG Professional Services Agreement for Complete Streets Prioritization Plan** – Andrea Llamas said the plan is waiting for the State to finish. Zack Turner moved to sign the Amendment for FRCOG Professional Services; Dena Willmore seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates** – Received the following grants: Green Communities Grant, \$27,707 for window inserts for Police Station and Town Hall; Municipal Culvert Replacement Grant – Award on August 9; Mini-Wellness Grant, \$600 for small wellness program for Town employees; will begin on September 1, 2018. Applying for 504 ADA Compliance Plan Grant – doors to Town Hall are hard to open; need plan first and Town match. Will reach out to Starvros. Zack Turner moved Dena Willmore sign the grant application; Dena Willmore seconded. **VOTED** unanimously in favor.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Comcast is giving residents installation dates; nothing from Ashfield yet.

6. **Public Comment**- None.

7. **Volunteer Recognition** – Zack Turner recognized John Gould and the Planning Board.

At 7:10 p.m., Zack Turner moved to adjourn the meeting; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:10 p.m..