

**BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
December 27, 2016, 5:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Miranda Davis (*The Recorder*), Peter Gaines, Andrea Llamas, James Sullivan (Falls Cable), Phoebe Walker

Rob Riggan opened the meeting at 5:30 p.m..

1. Appointments

5:30 p.m., Parking Ticket Appeal – Peter Gaines claimed he was told by his work supervisor he could park in the space all day (a two-hour limit) as parking was not enforced. He indicated he is currently unemployed and it would be hard to pay the fine. Rob Riggan felt an exception could be made in this case. Kevin Fox moved we have the fine for the ticket forgiven; Dena Willmore seconded. **VOTED** unanimously in favor.

Peter Gaines left the meeting at 5:37 p.m..

2. Documents to Sign

a. **Selectmen Meeting Minutes – November 22, 2016** – Dena Willmore moved to sign the Meeting Minutes; Kevin Fox seconded. **VOTED** unanimously in favor.

b. **Green Communities Annual Report** – Dena Willmore moved we approve the Green Communities Annual Report; Kevin Fox seconded. **VOTED** unanimously in favor.

c. **Park Grant Contract** – Dena Willmore moved we sign the Park Grant Contract for Cricket Field; Kevin Fox seconded. **VOTED** unanimously in favor.

Rob Riggan recognized Phoebe Walker from the audience. Phoebe Walker said she was present to discuss the Buckland Housing Plan; have been working with the FRCOG Planner about Buckland housing needs, current and future. A draft report with recommendations was released on December 14, 2016, and there are copies at the Buckland Public Library, the Senior Center, and Buckland Town Hall.

Phoebe Walker left the meeting at 5:54 p.m..

3. Agenda Items

a. **Zip Code** – Andrea Llamas said a resident supplied her with a long history in dealing with the zip code problem; there are four zip codes used for mail delivery in Buckland. It was suggested we write a letter to the District Manager. Will discuss again at next meeting; open to suggestions from residents.

b. **Street Light – North Street** – Andrea said we have a request from a resident for a street light to be installed on the new pole on North Street. Kevin Fox moved we send this request to the Public Safety Committee; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Recreation Area Update** – Andrea Llamas said the Recreation Committee are considering putting in a new playground. Would like to remove some trees. Regarding the pool, we have to remove the metal. A capital request went to the Finance Committee

d. **Special Town Meeting – Special Election – Highway Garage Project** – Board reviewed the sample warrant for Special Town Meeting. Discussion of figures for ballot question. Discussion of use of Stabilization Funds. Andrea Llamas will provide figures for Board to review. Will have a Select Board meeting on Friday to sign the Warrant. Dena Willmore moved to have the Warrant ready to raise and appropriate not to exceed \$3.5million and utilize up to \$300,000 from Stabilization for the Owner's Project Manager, and the other two articles remain the same; Kevin Fox seconded. **VOTED** unanimously in favor.

e. **CDBG Funding Update – Community Development Strategy** – Andrea Llamas said we need to update our Community Development Strategy to include Green Street as a possible project. Will send the Board a draft for the meeting on January 10, 2017. Will post on the website for public comment.

4. **Town Administrator Updates** – Meeting with Comcast and MBI is scheduled for February 8, 2017 regarding their strategy. North Street – Had a meeting for reallocation of North Street funds; hope to use as engineering funds as there is an issue on Green Street with water and drainage.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Derailment – Representative Kulik's office is working on reporting procedures and notification. Kevin Fox expressed concern about the frequencies of these events. Local fire chiefs would like to be notified immediately. Owner's Project Manager Bid – Due to complications regarding the bid process for the Owners Project Manager, we cannot sign the contract. Kevin Fox moved we rebid the project if we get the necessary funding; Dena Willmore seconded. **VOTED** unanimously in favor.

6. **Public Comment** – None.

7. **Volunteer Recognition** – The Energy Committee

At 7:12 p.m., Dena Willmore moved to adjourn; Kevin Fox seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:12 p.m..