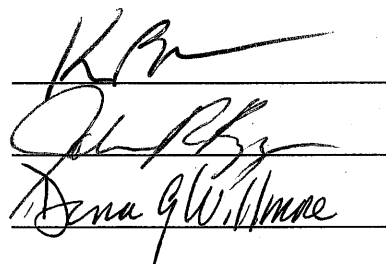


BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
December 8, 2015, 6:30 p.m.

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Antoinette Bauerlein, Diane Broncaccio (*The Recorder*), Jim Culleney, Paul Davis (Verizon), John Gould, Donna Liebl, Andrea Llamas, Linda Overing, Pam Parmakian, John Ryan, Dino Schnelle (Community Action, West County Food Pantry), Cie Sumurro, Dave Wrona (Eversource)

Mr. Riggan opened the meeting at 6:30 p.m.. The meeting was not televised.

Appointments

6:30 p.m., Pole Hearing – Verizon Job 1A1UQ5X – Mr. Riggan opened the Pole Hearing at 6:30 p.m.. Paul Davis, representing Verizon, said the poles being petitioned are 50/50 – both Verizon and Eversource will be on the poles. Dena Willmore, an abutter, spoke in favor of the project. Kevin Fox moved we approve Verizon Job 1A1UQ5X; Dena Willmore seconded. **VOTED** unanimously in favor. Mr. Riggan closed the Pole Hearing at 6:37 p.m.. Paul Davis and Dave Wrona (Eversource) left the meeting at 6:37 p.m..

2. Documents to Sign

a. **Selectmen Meeting Minutes – October 6, 2015, October 13, 2015, October 27, 2015, November 5, 2015; Executive Session Minutes: October 13, 2015 (Two Executive Sessions), October 27, 2015 (Two Executive Sessions)** – Kevin Fox moved to sign the Minutes and Executive Session Meeting Minutes as read; Dena Willmore seconded. **VOTED** unanimously in favor.

b. **ABCC License Renewals** – Kevin Fox moved to sign the License Renewals for submittal to the ABCC; Dena Willmore seconded. **VOTED** unanimously in favor.

3. Agenda Items

e. **2016 License Fees** – Dena Willmore moved we leave the fees at the same rates as 2015; Kevin Fox seconded. **VOTED** unanimously in favor.

Back to Appointments:

6:45 p.m., CDBG 2016 Project Public Hearing - Rob Riggan opened the Public Hearing at 6:45 p.m.. Andrea Llamas said the Public Hearing was advertised and posted. Ms. Llamas said there was interest from North Street residents in pursuing Phase II and Phase III on North Street as a potential CDBG project(s). Linda Overing said Phase I of North Street was a successful application, and work will begin in spring 2016. She said this Hearing is to consider Phase II as a potential project. She said the Town has gone through the procurement process to get an engineer to look at Phase II and Phase III (from the railroad trestle north to the fire hydrant beyond # 85). North Street residents asked about the specific project area and scope of repairs for Phase II. The exact length of street to be repaired with Phase II is dependent on cost estimates that are being prepared by the engineer. Total street reconstruction mostly likely will be recommended: new water, sewer, drainage, sidewalks, curbs and road surface. Residents were advised that there would be

opportunities for them to review the engineer's recommendations before the grant application was submitted.

Ms. Overing indicated we are also in discussion with the Towns of Colrain and Shelburne in continuing with a housing rehabilitation and an emergency food pantry component. Pam Parmakian, representing the Franklin County Housing & Redevelopment Authority which administers the current Housing Reb Program, reported that Buckland has 13 on the wait list for housing rehabilitation. It is unlikely that more than one or two of these households will be assisted with the funds currently available.

Cie Simurro spoke in favor of the housing rehabilitation component saying her house has structural problems and is on the waiting list for repair. Ms. Llamas spoke of an email received by resident Helen Scott who is also on the waiting list.

With regard to the food pantry component, Ms. Overing indicated in 2013, 220 people used the West County Food Pantry; they are now up to 330 individuals; it is a nine-town food pantry, and it fills a critical niche. They also offer assistance, services and referrals to other social services. They deliver to Highland Village (senior and disabled persons housing) twice a month. Dino Schnelle (West County Emergency Food Pantry, Community Action) said our goal to reach sixty-three Buckland residents is up to seventy residents signed up. He said we are very busy in the Cowell Gym, and it is open eighteen hours a month. He said 50% of those signed up are coming in at least six times a year (they can come once a month). Mr. Schnelle said we are starting cooking classes, and Atlas Farms, Deerfield, offers locally grown organic produce. He said the Select Board's support of this project has made all of the difference in the world.

Mr. Riggan closed the Public Hearing at 7:20 p.m..

Kevin Fox moved that the Town of Buckland participate in a regional Housing Rehabilitation Program and support the West County Emergency Food Pantry as part of a regional Fiscal Year 2016 CDBG Application with the Towns of Colrain and Shelburne, and that the Town will also apply for funds for the reconstruction of North Street, Phase II; Dena Willmore seconded. **VOTED** unanimously in favor.

Antoinette Bauerlein, Jim Cullen, John Gould, Donna Liebl, Linda Overing, Pam Parmakian, John Ryan, Dino Schnelle (Community Action, West County Food Pantry), and Cie Sumurro left the meeting at 7:24 p.m..

- a. **2017 Budget Preparation/Calendar** – Ms. Llamas said she is asking for completed budget sheets by December 21, 2015. Asked Select Board to review their budget and would like feedback.
- b. **TIP Engineering Scope/Fee Proposal** – Ms. Llamas said we are in negotiations with Nitsch for Conway, South and Summer Streets and Conway Road. We are looking for Chapter 90 funds for the first part, the survey work. Dena Willmore moved we request \$41,730 of Chapter 90 funds to pay for the survey work; Kevin Fox seconded. **VOTED** unanimously in favor.
- c. **Cultural Council Appointment** – Kevin Fox moved to appoint Jennifer West to the Cultural Council; Dena Willmore seconded. **VOTED** unanimously in favor.
- d. **MMA Annual Meeting and Trade Show** – Andrea Llamas will be attending. Kevin Fox moved to appoint Andrea Llamas as the voting delegate at the Annual MMA Meeting and Trade Show for the Town of Buckland; Dena Willmore seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates** – Andrea Llamas said we received approval for reprogramming of funds to pay for the North Street Phase II and II engineering (possible CDBG project); will be signing a contract with GCG Associates, Inc.; Shelburne will still be the lead town. Also a contract

with Weston & Sampson to do the oversight and contract administration for Phase I of the North Street project. Approved by Shelburne. Rob Riggan signed the Weston & Sampson contract.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** - Andrea Llamas said Board should rate the Community Compact Projects; will bring back composite. Cathy Buntin (Senior Center Director) would like to come to a future Select Board meeting.

e. **Cricket Field (Possible Executive Session) under M.G.L. Ch. 30A, Section 21, to consider the purchase, exchange, lease or value of real estate, as open meeting might have a detrimental effect on the negotiating position of the Town** - At 7:44 p.m., Mr. Riggan moved to go into Executive Session under M.G.L. Ch. 30A, Section 21, to consider the purchase, exchange, lease or value of real estate, as open meeting might have a detrimental effect on the negotiating position of the Town; Ms. Willmore seconded.

Roll Call: Mr. Riggan - Yes, Mr. Fox - Yes, Ms. Willmore - Yes.

Mr. Riggan announced that at the conclusion of Executive Session, the Board would go into Executive Session for Agenda Item F; at the conclusion of that Executive Session, the Board would reconvene only for the purpose of adjourning the meeting.

f. **Town Highway Facility Purchase (Possible Executive Session) under M.G.L. Ch. 30A Section 21, to consider the purchase, exchange, lease or value of real estate, as open meeting might have a detrimental effect on the negotiating position of the Town**

Out of Executive Session (f) at 8:03 p.m..

At 8:03 p.m., Kevin Fox moved to adjourn the meeting; Rob Riggan seconded. **VOTED** unanimously in favor. Meeting adjourned at 8:03 p.m..