

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**February 28, 2012, 6:30 p.m.**

Robert A. Dean \_\_\_\_\_

Cheryl L. Dukes \_\_\_\_\_

Kevin P. Fox \_\_\_\_\_

Attendees: Bob Dean, Cheryl L. Dukes, Kevin Fox, Ellen Eller, Randy Gobeil (Shelburne Falls Cable), Mary Vilbon

Bob opened the meeting at 6:30 p.m..

3. a. **Selectmen Meeting Minutes: December 30, 2011** – Kevin moved we sign to approve those minutes; Cheryl seconded. **VOTED** unanimously in favor.
  - b. **Special One-Day License – Buckland Riders, Inc.** – Approved at February 16, 2012 meeting; signed license as prepared.
  
4. a. **Elevator Contract** – Andrea said our last contract was signed in 2005 with a rollover. Not sure the contract has been rolled over twice, and she will check. Look into the new contract for July 1. May go out to bid.
  - b. **Website Contract** – Andrea said there were several options with support for this contract in the next full year. We do not need as much support. We may want content development, then drop to the host contract; the first year is between \$700 - \$900. Less use for onsite training. Cost effective to do the middle contract with a little more support. Will get a more firm number.
  - c. **Disposal of Town Property** – Discussion of 2.b to change language to appropriate department. Discussion to be continued (below).
  - f. **Boston Post Cane** – Figure out who the next award is. Andrea said don't physically award the cane and give the recipient a certificate. Doing a plaque with the names on it. Come up with a policy.
  
3. c. **Letter of Support for Shelburne Falls Area Business Association Grant** – Mary Vilbon said she was here with a grant application for a National Endowment For The Arts grant. Andrea and Mary are applying for grants.gov to be the lead agency on this grant. Received several letters of support for the grant. Bob said on page 3, it says Village of Shelburne Falls and both towns on page 2; Mary said it had been changed. Andrea will handle the details for the Town of Buckland. Kevin moved we sign the letter of support for the grant application for National Endowment of The Arts; Cheryl seconded. Kevin amended his motion to say we are going to be the applicant. **VOTED** unanimously in favor.

Cheryl L. Dukes entered the meeting at 6:50 p.m.. Mary Vilbon left the meeting at 6:55 p.m..

4. c. **Disposal of Town Property** – Andrea said offer to appropriate department based on what the item is. We have two pieces of property to bid on Municibid; the old truck is at six bids. There is no expense to the Town. Bob moved we approve the proposed policy change for disposal of town-owned equipment; Kevin seconded. **VOTED** unanimously in favor.
  - d. **Wind Turbine Moratorium** – Andrea said Peggy Sloan (FRCOG) sent a policy from another town. This has been vetted by a town that uses the same Counsel as Buckland. Have to put in why you want a moratorium and for how long. We used the impact that would be on the town. Put in what the Planning Board should look at. A public hearing for a bylaw

change will be needed. Andrea sent a timeline to John Gould, Planning Board Chair. Peggy said they will be funding some technical assistance to the towns in the writing of the bylaw. Kevin said will this address solar? Andrea said this was because people had health questions. Kevin said reflectivity should be studied. Bob said I have heard no interest in a solar moratorium. Andrea said I have not heard anything either. Moratorium until the bylaw is written. Bob said it has to be temporary. Andrea will check with John about solar. Andrea said we have agreed not to put too much restriction on generation of green energy. Siting process is not too cumbersome. Bob said is there an opportunity to share cost of legal review? Andrea said we got this from another town. Bob said 50' limit on structure height in zoning by-laws, does this apply and is there a way around it? Andrea will work on this with John.

e. **Public Monument Policy** – Andrea said we added the sign bylaw on #6. Bob said add requirement to address issue of cost to Town. Andrea said anything permanent becomes property of the Town. Bob said put on the date of the application. Andrea said they should have a funding plan. What is the proposed idea on how it will be kept up. Bob moved we adopt the Town of Buckland Public Monument Policy as a Selectboard policy effective February 28, 2012; Cheryl seconded. **VOTED** unanimously in favor.

g. **Fiscal Year 2013 Budget** – Andrea said I have a better concept of the long-term financing spreadsheet. First section is revenue, next is the totals of capital debt section and purchasing section; next is debt sections. Linda said don't completely drain stabilization funds. Other roads might be adjustable (i.e., additional crew hired) and spread out a little; there are other needs. Revenue piece minus expenditures piece; there is a lot of expenditures up front in this. Andrea will email the sheet to the Board. Andrea will bring this to the Finance Committee. Henry Phillips will be coming in tomorrow to discuss his budget. Henry said the \$100.00 REPC expenditure is fine. Bob suggested Henry check with Bob Barry with MEMA about another round of grants. Bob said think about salary raises for Town employees and various scenarios for that. Andrea said look at 0%, 1%, and 2%. Kevin said FRCOG does it on the standard COLA; Bob will check with Pat at FRCOG.

h. **Emergency Management Budget** – Andrea is meeting with Henry tomorrow.

i. **Town Meeting Warrants** – Draft for next meeting.

j. **Follow-up Items** – Will email for comments.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Bob said he got an email from John O'Rourke from Conway; working on the Deerfield River Watershed Committee; the goal is to focus additional planning about the watershed and attract money to address and mitigate potential hazards. John wants a letter of support for the process; letters will be sent to our representatives both State and Federal. Effort to bring together the conservation districts across New England and New York state to look at the entire coastline of New England and Long Island and looking at rivers and bodies of water feeding into the ocean to bring in some federal funding. **Documents to Sign** – i. State Contracts for reimbursement for Tropical Storm Irene damage for Conway Street and Charlemont Road – Bob moved to sign the contracts; Kevin seconded. **VOTED** unanimously in favor. ii. Assurances Relating to Real Property Acquisition Form – Andrea said this is required by NRCS. Town had the right to go on property for work that was done. Bob moved we sign the assurances relating to real property acquisition form; Kevin seconded. **VOTED** unanimously in favor. b. Cable Contract Comments from Kopelman & Paige – Andrea said there were three minor changes. Shelburne agreed to the changes. Andrea will write the letter to Comcast. Glen and Rob are fine with this. Bob moved we sign the contract if they agree to these three items; Kevin seconded. **VOTED** unanimously in favor. c. FEMA Hazard Mitigation Grants – Steve and Andrea went to Hazard Mitigation conference. Weston & Sampson did a tremendous presentation. Money based on past two declared disaster storms. Application due April 2. Were impressed we have viable projects.

Andrea said this is beyond my ability. Suggest we ask Dan Lawrence for a proposal to help us get this proposal in by April 2. It is a 75/25 program. How will you go to get the 25% match. Kevin said get an estimate of the hours and an hourly rate for the proposal. Andrea said FEMA takes a long time to review projects – 2013 at the earliest. d. Traffic Counts – There is a request form. Andrea suggested Clesson Brook Road. Kevin suggested Conway Road. Andrea will check with Steve. Kevin suggested just before Orcutt Hill Road and Route 112. Andrea said by the Hawley side. Bob said get people down below, too. North Street, too. Andrea said Upper Street.

- 6. **Public Comment** – None.
- 7. **Volunteer Recognition** – Commend the Cable Committee.
- 8. **Announcements** – Town Clerk announcements regarding street listing, dog licenses, town election.

9. **Upcoming Buckland Public Meetings**

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|-------------------------|---------------------------|------------------|
| Board of Selectmen      | March 13, 2012, 6:30 p.m. | Town Hall        |
| Board of Assessors      | March 1, 2012, 3:30 p.m.  | Town Hall        |
| Conservation Commission | March 1, 2012, 7:00 p.m.  | Town Hall        |
| Finance Committee       | March 3, 2012, 8:00 a.m.  | Town Hall        |
| Finance Committee       | March 5, 2012, 7:00 p.m.  | Buckland Library |
| Energy Committee        | March 21, 2012, 7:00 p.m. | Town Hall        |

At 8:40 p.m., Bob moved to adjourn; Kevin seconded. **VOTED** unanimously in favor. Meeting adjourned at 8:40 p.m..