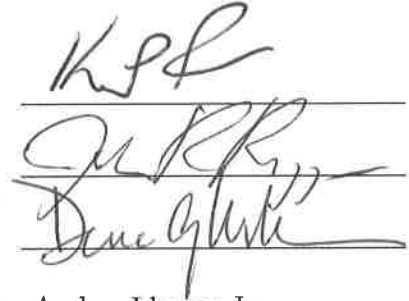


**BUCKLAND BOARD OF SELECTMEN  
MEETING MINUTES  
Buckland Town Hall  
February 28, 2017, 5:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Ellen Kaufmann, Andrea Llamas, James Sullivan (Falls Cable), Brian Summer, Martha Thurber

Rob Riggan opened the meeting at 5:30 p.m..

1. **Appointments**

**5:30 p.m., Ellen Kaufmann – Energy Committee** – Annual Town Meeting Resolution - Ellen Kaufmann passed out information regarding Citizen Climate Lobby (attached). Board signed her petition; it will be put on the Annual Town Meeting warrant. Green Communities Grant - Andrea Llamas said she was applying for a grant for three projects in the Police Building – weatherization, insulation, lighting, wrapping pipes. Dena Willmore moved we apply for the Green Communities Building grant; Kevin Fox seconded. **VOTED** unanimously in favor.

Ellen Kaufmann and Brian Summer left the meeting at 5:42 p.m.

2. **Documents to Sign**

a. **Selectmen Meeting Minutes – February 7, 2017, February 14, 2017** – Kevin Fox moved to sign the Meeting Minutes of February 7, 2017, and February 14, 2017; Dena Willmore seconded. **VOTED** unanimously in favor.

b. **Cricket Field – Purchase and Sale Agreement** – Dena Willmore moved we now sign the Purchase and Sale Agreement for Cricket Field; Kevin Fox seconded. **VOTED** unanimously in favor.

c. **Municipal Attachments Policy** – Table until next meeting.

d. **Environmental Certifying Officer Designation (CDBG)** – Kevin Fox moved to appoint Dena Willmore as the Environmental Certifying Officer; Rob Riggan seconded. Kevin Fox – Yes, Rob Riggan – Yes – Dena Willmore - Abstain

3. **Agenda Items**

a. **Mohawk Regional School – Consent to KP Law Review of Heath Elementary School Warrant Article for Annual Town Meeting** – Martha Thurber said she was present to support Heath's School warrant article. The Heath Task Force has been meeting weekly to come up with amendment to close Heath School; they may decide to join the Hawlemont School District and exit Mohawk School District. Kevin Fox moved we consent to KP Law Review of Heath Elementary School review of the proposed Heath Elementary School article; Rob Riggan seconded. **VOTED** unanimously in favor.

Martha Thurber left the meeting at 6:07 p.m..

b. **Fiscal Year 2018 Budget** – ii. Salaries/COLA – Andrea Llamas said the Northeast CPI is 2.5%. Dena Willmore recommended leaving in 2.5% unless are too tight budget-wise. Andrea Llamas will speak to Joyce Muka about Overlay Surplus.

Took a recess at 6:20 p.m.. Back in session at 6:25 p.m.

c. **Highway Department** – i. Building Committee - Andrea Llamas said we received seven letters of interest to serve on the Highway Garage Committee. Dena Willmore moved that Mike Michonski, Dick Hillman, Larry Bruffee, John Allen, Gary Shaw, Dena Willmore as the Select Board representative, and Mike Turley as the Finance Committee Representative, be appointed to the Highway Garage Building Committee; Kevin Fox seconded. **VOTED** unanimously in favor. Thank you to all who expressed an interest.

ii. Designer Selection Policy - Updated according to new Mass General Law and Dena Willmore's suggestions. Kevin Fox moved to accept the amended updated policy; Dena Willmore seconded. **VOTED** unanimously in favor.

d. **90-Day Probationary Period Review – Treasurer/Collector; Highway Driver/Laborer** – Kevin Fox moved we increase David Rich's hourly from to \$18.00 per hour; Dena Willmore seconded. **VOTED** unanimously in favor. Kevin Fox moved we increase Lisa Blackmer's hourly rate from \$23.00 to \$24.00 per hour effective July 1, 2017, and the COLA be applied to the new rate; Dena Willmore seconded. **VOTED** unanimously in favor. Dena Willmore moved we remove both employees from 90-Day Probationary Period; Kevin Fox seconded. **VOTED** unanimously in favor.

e. **Bridge of Flowers Crosswalk** – Andrea Llamas said the crosswalk is 12'; will use 2' fused sections that last 8 – 9 years; the artist will fundraise for the extra costs.

f. **Recreation – Summer Staffing Camp Director Job Description** – The job description is updated. The Rec Supervisor would assume the role of supervisor to the Camp Director. Rec Committee looking at salary for the Camp Director (\$18.00 - \$20.00 per hour) and will have an Assistant Camp Director. Kevin Fox moved to approve the Recreation Supervisor's Job Description and the Camp Director's Job Description; Dena Willmore seconded **VOTED** unanimously in favor.

g. **Conway 250<sup>th</sup> Committee Program Request** – Kevin Fox moved we buy ad for Conway's 250<sup>th</sup> Anniversary in the amount of \$50.00 and pay for this from Selectmen's Expenses; Dena Willmore seconded; **VOTED** unanimously in favor.

h. **Shelburne Falls Partnership** – i. Reapplication for Cultural District - Kevin Fox moved we support the reapplication as a Cultural District; Dena Willmore seconded. **VOTED** unanimously in favor. ii. Rail Yard Place Making Project – Dena Willmore moved we support the Rail Yard Place Making Project; Kevin Fox seconded. **VOTED** unanimously in favor.

i. **FEMA – Tropical Storm Irene Reimbursement** – Andrea Llamas said she has heard nothing. She will speak to Steve Kulik when she sees him Friday morning.

j. **Award CDBG Fiscal Year 2017 Social Services Bid** – Kevin Fox moved that a quorum of the Board being present at the meeting on February 23, 2017, it was moved by Kevin Fox and seconded by Dena Willmore to award the FY17 contract for Emergency Food Services for \$25,000 to Community Action of the Franklin, Hampshire, and North Quabbin Regions, Inc., dependent on approval of the FY17 CDBG application; Dena Willmore seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates** – Andrea Llamas said the Town of Ashfield is discussing the Senior Center Capital Expense request of \$15,000. Buckland Finance Committee is recommending \$5,000.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – None.

6. **Public Comment** – None.

7. **Volunteer Recognition** – Jeff and Mary Johansmeyer for their many years as Camp Directors.

7. **Announcements** – None.

At 7:15 p.m., Kevin Fox moved to adjourn; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:15 p.m..