

BOARD OF SELECTMEN
Meeting Minutes
January 24, 2012, 6:30 p.m.

Robert A. Dean _____

Cheryl L. Dukes _____

Kevin P. Fox _____

Attendees: Bob Dean, Cheryl Dukes, Kevin Fox, Diane Broncaccio, Ellen Eller, Randy Gobeil (Shelburne Falls Cable), Dan Lawrence, Andrea Llamas, Barbara Wallace

Bob opened the meeting at 6:30 p.m..

Appointments

6:30 p.m., Dan Lawrence, Weston & Sampson Re: Storm Update – Bob welcomed Dan to the meeting. Dan said all contractors have submitted their pay requisitions. We could be done this week. We will send it straight to NRCS. Last meeting we discussed the Clesson Brook area project and the funding gap. The roads have all been damaged. There are many drainage pipes in bad condition. Originally we started out at 8 – 10 million dollars. Steve and I took the rest of Hawley Road out and the guide rails. We looked for what was reimbursable from the program. Yours is going to be a phase project. Talk to your State reps about trying to find some money. There are some desperate needs for this year. Andrea said we have been approved for some mitigation. Dan said there are only about 3 substantial culverts. A lot of places have no drainage systems. Bob said FEMA fundable work needs to be done this coming construction season. We can try to make a case to MEMA to extend us. Andrea said we may not get awarded with STRAP till the end of fall.

Kevin said if we were to beef up staff, could we do culvert work? Dan said you could not do it with the present staff. One crew could not get this done in a year. You could think about alternate methods to get it done. Will your equipment survive it? What would the actual methods costs, what would the drainage price cost? Could you sell it to MEMA? The roads on the mountain have to be done soon. Bob said we really need answers from FEMA as to what they will cover. Andrea will contact the specialist tomorrow and find out what the team identified for the actual list. Dan said we developed a three-phase schedule. Some permitting will have to be done. Dan Lawrence left the meeting at 7:04 p.m..

7:00 p.m., Barbara Wallace Re: Conway Street Drainage – Barbara said she was here to speak about issues at 26 Conway Street. She said we are the only people in the area that have lights on. Andrea said the contractor will be back in the spring. Barbara said the streetlight by the McAdams house is out. She asked for a crosswalk closer to her rental house because the new tenant is having a baby. A catch basin by her house is gone. She said we need them replaced. Asked if when services are not available, are we still taxed and billed for them. Bob said they are on my agenda. Barbara spoke about economic development group with the Business Association. Bob said there is a subcommittee in their group. It would come up in that process and the meetings are public. They had to cancel last night. Barbara Wallace left the meeting at 7:16 p.m..

7:15 p.m., Sewer Commissioners

- i. Tighe & Bond Contract – No contract yet.
- ii. Damage Abatements – Draft policy for Board to review.

3. **Documents to Sign**

a. **Selectmen Meeting Minutes: September 8, 2011, October 14, 2011, October 18, 2011, November 29, 2011, December 19, 2011, December 27, 2011** – Kevin moved to sign these Meeting Minutes; Bob seconded. **VOTED** unanimously in favor.

b. **Arms Library Grant Letter of Support** – Andrea said they are going for a foundation grant to do capital repairs. We are not being asked for any money. Kevin moved we sign the Arms Library letter of support for the foundation grant program; Cheryl seconded. **VOTED** unanimously in favor.

4. a. **Blackboard Connect Notification Procedures** – Andrea said she asked for input. Kevin said Jim said emergency situations come up every now and then, and time is of the essence. The Chief should have the call in a case like that. Andrea said a life-threatening situation. Cheryl said the emergency situations are obvious. It would be good to get a ‘heads up’ this is going on. The key contact people should get the heads up. Bob said I would want the emergency message to get out as quickly as it could. Board will make non-emergency suggestions to Andrea. Bob said we are working on a Town website and we can put a lot of the information on that.

b. **Public Monument/Memorial Policy** – Board will send Andrea their notes.

c. **Franklin County Regional Emergency Planning Committee Budget** – Bob said there is a \$100 request for us to support the work of the REPC. There will be a \$100 assessment for Fiscal Year 2013. This is not part of the regional assessment. Kevin said in the spirit of regionalization, I think we should send a letter saying we will be happy to if every town does the same. Andrea will check with Emergency Management to see if we could spend the \$100; check with Henry. Kevin said we could put it in a Reserve Fund request to the Finance Committee. Cheryl said budget it in and put that request forward.

d. **Appointment to Energy Committee** – Kevin moved we appoint Michael McCusker to the Energy Committee; Cheryl seconded. **VOTED** unanimously in favor.

e. **Mayhew Facility Evaluation Proposal** – Andrea said the Finance Committee approved your request for this. Kevin moved we approve the proposal for Nicolai Associates for the scope of services for the Highway Garage study; Cheryl seconded. Kevin withdrew his motion. Andrea will get two more proposals given the pricing. Next agenda.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – a. **Note for Tropical Storm Irene Borrowing** - Andrea said it is for .75% with Greenfield Cooperative Bank. The borrowing was approved. Bob moved we sign the borrowing note for the hurricane damage with Greenfield Cooperative Bank, payable to Unibank, at .75%, one year from February 1, 2012, for \$1.5 million; Kevin seconded. **VOTED** unanimously in favor.

b. **Application for Use of Town Hall – Buckland Democratic Committee** – For this Saturday, January 28, 2012, from 9:00 a.m. – 4:00 p.m.. Bob moved we approve the application for use of Town Hall pending approval from Chief Hicks; Kevin seconded.

VOTED unanimously in favor. c. **Audit Proposal** – Andrea said this is for 2012, 2013, and 2014. We have not had a 2011 audit. I have been asked by the Library for the MBLC. Don’t know if it is required. Kevin said if we don’t need to do it, we should not do it. They should have anticipated it in their budget. Andrea will email to see if it is absolutely necessary. Kevin said I would be really surprised if there was any requirement. Andrea said I think 2012 would be more useful for them as that is when they finished the project. Kevin asked Dan for a three-year quote so we could budget for it. Not sure we are going to need a 2014. Kevin said get an engagement letter for 2012 and 2013 and get back to him on 2014.

d. **Town Property Disposal Policy – for review** – Andrea gave the proposed policy to the Board. Kevin asked for more detail under 2b. Andrea said the language is from the Procurement Bulletin. Kevin said a case-by-case basis. Andrea said convey if appropriate. Next agenda. e. **Fox Hill Road Bridge Chapter 90 Request** – DOT has done their piece. Bob moved we approve the Chapter 90 request for work over the Clark Brook; Kevin

seconded. **VOTED** unanimously in favor. **Emergency** Management - Cheryl said I got a request for participating in training about the MEMA resource tracking system. John Taylor wants to know if we were interested. Cheryl will participate. Mike Dekoschak is happy to be a contact. Cheryl is interested in acting as an assistant Emergency Management Director. May have to take this to Town Meeting to authorize it. Kevin said put out a call and see if any one else is interested if Mike resigns the position. Cheryl said we need to be more focused on this and try to implement some things. Bob said we may have to recharge our Public Safety Committee. Kevin said pursue bylaw change; put out a call tonight so we have anyone who is interested, and check with Mike as we don't want to impose on him. Talk to Henry. Cheryl asked if we have a laptop to plug in a flash drive from TransCanada. Andrea said it could be in the Police Station. Cheryl said test them to see if they work. Andrea said there are extensive plans. Cheryl said Smart Phones are the way of the future. They worked. Facebook saved the day and a lot of people.

6. **Public Comment** – Randy Gobeil suggested Mike's replacement, Tim Budrewicz, as an Assistant Emergency Management Director.
7. **Volunteer Recognition** – Cheryl thanked the person who posted the portal link for Reverse 911 on the West County Independent Facebook page. Like it, and share it, please.
8. **Announcements** – Town Clerk announcements regarding street listing, dog licenses, rabies clinic.

9. **Upcoming Buckland Public Meetings**

Board of Selectmen	February 16, 2012, 6:30 p.m. Town Hall
Energy Committee	January 11, 2012, 7:00 p.m. Town Hall

At 8:50 p.m., Bob moved to adjourn; Kevin seconded. **VOTED** unanimously in favor. Meeting adjourned at 8:50 p.m..