

**BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
July 12, 2016, 6:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore

Absent



Attendees: John Gould, Andrea Llamas, Rob Riggan, Dena Willmore, James Sullivan (Falls Cable)

Rob Riggan opened the meeting at 6:30 p.m..

6:30 p.m. – Reorganization – Dena Willmore moved that Rob Riggan remain as Chair; Rob Riggan seconded. **VOTED** unanimously in favor. Rob Riggan moved that Dena Willmore serve as Vice Chair; Dena Willmore seconded. **VOTED** unanimously in favor.

1. Documents to Sign

- a. **Selectmen Meeting Minutes: June 1, 2016, June 10, 2016, June 14, 2016** - Dena Willmore moved we accept and sign the Meeting Minutes of June 1, 2016; Rob Riggan seconded. **VOTED** unanimously in favor. Dena Willmore moved we accept and sign the Meeting Minutes of June 10; 2016; Rob Riggan seconded. **VOTED** unanimously in favor. Dena Willmore moved we accept and sign the Meeting Minutes of June 14, 2016; Rob Riggan seconded. **VOTED** unanimously in favor.
- b. **Thank You Letter to TransCanada** – Dena Willmore moved we sign the Letter of Thanks to TransCanada and Brandon Kibbe; Rob Riggan seconded. **VOTED** unanimously in favor.
- c. **FCSWMD Memorandum of Understanding – Transfer Station Hauling Services** – Dena Willmore moved we sign the Memorandum of Understanding for the Transfer Station Hauling Services; Rob Riggan seconded. **VOTED** unanimously in favor.
- d. **FCSWMD Memorandum of Understanding – Wood Pellet Bag Recycling** – Dena Willmore moved we approve the Memorandum of Understanding for Wood Pellet Bag Recycling; Rob Riggan seconded. **VOTED** unanimously in favor.
- e. **End of the Year Transfers** – Approved by the Finance Committee; Rob Riggan and Dena Willmore signed the Transfers for Fiscal Year 2016.

2. Agenda Items

- a. **Vote Exemption MGL.c268A, sec 20, to allow municipal employee to have more than one appointed position – Request per Mohawk Trail Regional School District** – A para-professional in the School District needs this exemption so that she might work as a Custodian as a summer job. Dena Willmore moved we accept Exemption MGL.c268A, section 20, to allow a municipal employee to have more than one appointed position; Rob Riggan seconded. **VOTED** unanimously in favor.
- b. **Financial Policies** – Andrea Llamas will take the Finance Committee’s revisions for an updated version.

John Gould entered the meeting at 6:44 p.m..

- e. **Planning Board Appointment** – John Gould said he was very impressed with Ken Hoepfner’s qualifications and recommended him highly. Dena Willmore moved we appoint Kenneth Hoepfner to the Planning Board for a three-year appointment; Rob Riggan seconded. **VOTED** unanimously in favor.

John Gould left the meeting at 6:46 p.m..

c. **DESE Zip Code Use** – Andrea Llamas said DESE feels we can use Shelburne’s numbers. Dena Willmore moved to favor using Shelburne’s numbers with the caveat it is the town of residence that you put in on the tax forms and we need to educate the citizens of Buckland they are citizens of Buckland, not Shelburne Falls, and the numbers should be reviewed every five years; Rob Riggan seconded. **VOTED** unanimously in favor.

d. **Smith Vocational Parent Transportation Policy/Agreement** – No call back from Smith Vocational School yet.

f. **Appoint Part-Time Police Officer** – Rob Riggan moved we appoint Theodore Hanna as a Part-Time Police Officer; Dena Willmore seconded. **VOTED** unanimously in favor.

g. **Memorandum of Agreement for Franklin County Regional Shelter at MTRHS** – Andrea Llamas did not see many changes in the agreement. Talked about a training for staff, saying we could do a table top in the fall. The Shelter would not be opened unless there was a major event. EMDs and the School are taking this very seriously. Buckland will be the fiscal administrator; we would be responsible for our own residents. Dena Willmore moved we accept the Memorandum of Understanding and we await the final copy for signature; Rob Riggan seconded. **VOTED** unanimously in favor.

h. **Annual Selectmen Appointments** – Dena Willmore moved we approve the appointments as corrected and approved by Janice Purington (attached); Rob Riggan seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates – \$100,000 Clesson Brook Road Bridge Earmark** – Waiting to hear if our earmark was vetoed or not. **PARC Grant** – Completed and submitted. **Massworks Grant for Rec Pool Area** – Andrea Llamas is working on this; will speak to Town of Shelburne Board about this being a joint application. **FEMA** - Requested an update from FEMA; may have to go to Senator Warren’s office.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Solicitor’s Permit** – Signed by Rob Riggan for ACLU. **Buckland Recreation Committee Appointment** – Dena Willmore moved we appoint Carol Foote to the Buckland Recreation Committee; Rob Riggan seconded. **VOTED** unanimously in favor. **Historical Society Building in Upper Buckland** – Rob Riggan said he and Dena Willmore met with Michael McCusker at the Center School building; gutters have rusted through causing water damage in the basement. They are asking for \$1,200 to replace the gutters. There will be a letter to the Town.

6. **Public Comment** – None.

7. **Volunteer Recognition** – The Buckland Recreation Committee.

8. **Announcements** – Family Fun Night at the Rec on Wednesday, July 27, 2016, 5:30 – 8:30 p.m.. July 30, 2016 – Buckland Summer Day on the Common – Looking forward to the Blueberry Buckle!

At 7:44 p.m., Dena Willmore moved to adjourn the meeting; Rob Riggan seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:44 p.m..