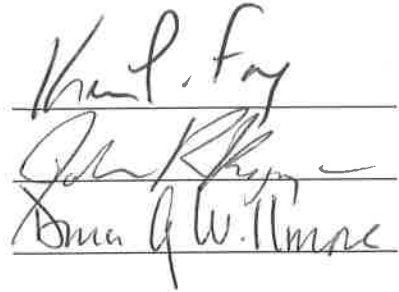


**BUCKLAND BOARD OF SELECTMEN  
MEETING MINUTES  
Buckland Town Hall  
July 26, 2016, 6:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Norman Daby, Jr., Steve Daby, Ed Grinnell, Jason Houle, Andrea Llamas, James Sullivan (Falls Cable)

Rob Riggan opened the meeting at 6:30 p.m..

2. **Documents to Sign**

- a. **Selectmen Meeting Minutes: June 28, 2016** - Dena Willmore moved to sign the Meeting Minutes of June 28, 2016; Rob Riggan seconded. **VOTED** unanimously in favor.
- b. **Time Off Request** – Dena Willmore moved we sign Time Off Request; Kevin Fox seconded. **VOTED** unanimously in favor.

Ed Grinnell entered the meeting at 6:34 p.m..

3. **Agenda Items**

- b. **Memorandum of Agreement for Franklin County Regional Shelter at MTRHS** – Andrea Llamas said Shelburne is ready to sign. Andrea Llamas will send it to our insurance agent for review.
- c. **Selectmen Meeting Start Time** – Kevin Fox suggested beginning our meetings at 5:30 p.m.. Dena Willmore moved we move the start time for our meetings to 5:30 p.m. from 6:30 p.m., second and fourth Tuesdays of the month; Kevin Fox seconded. **VOTED** unanimously in favor.

1. **Appointments**

**6:45 p.m., Ed Grinnell – Animal Control Officer – Depot Road** – Ed Grinnell said he has a five-year history with the Patnaude residence with regard to problems with his animals; his animals did property damage to the Kiendzior and Upright landscaping and vegetable gardens, and nothing has been done to remedy the situation; his fences are inadequate. Andrea Llamas suggested appointing a Fence Viewer and a Field Driver. Discussion about impounding policies and reasonable fees for caring for the impounded animals. Dena Willmore moved we re-establish the positions of Fence Viewer and Field Driver; Kevin Fox seconded. **VOTED** unanimously in favor. Dena Willmore moved to appoint Rob Riggan as Fence Viewer through June 30, 2017; Kevin Fox seconded. **VOTED** unanimously in favor. Dena Willmore moved to appoint Ed Grinnell as Field Driver through June 30, 2017; Kevin Fox seconded. **VOTED** unanimously in favor.

Ed Grinnell left the meeting at 6:55 p.m..

Back to Agenda Items:

- d. **New Employment Application for the Town (Recommendation of Personnel Committee)** – Kevin Fox moved we accept the new Employment Application for the Town of Buckland; Dena Willmore seconded. **VOTED** unanimously in favor.
- e. **New Town Recycled Purchasing Policy** – Andrea Llamas said the policy was last updated in 1999. Kevin Fox moved we approve the new Town Recycled Purchasing Policy; Dena Willmore seconded. **VOTED** unanimously in favor.

a. **Town Sidewalk Area Maintenance** – Dena Willmore cited problems on North Street sidewalks; there is vegetation growing up between the sidewalk and our roadways; Rob Riggan agreed saying sometimes it is so dense, he is forced off the sidewalk. Steve Daby said beyond the road edges is private property, and the property owner is responsible. Andrea Llamas will send a letter to the property owners.

g. **FEMA Response – Tropical Storm Irene** – Andrea Llamas said we received a formal response for the small project overrun review; a problem is Apply Valley project - we have referred this to our attorney. They said the first time Apple Valley was mentioned was 2014; however, Andrea Llamas's records indicate 2012. They had an issue with Martin Road; we used Chapter 90 funds which are not federal funds.

Back to Appointments

**7:15 p.m., Jason Houle, Highway Candidate** – Jason Houle indicated he would like to work for the Town as he enjoys working outdoors, and he has no problem with long hours. Jason Houle left the meeting at 7:20 p.m..

Steve Daby recused himself from the meeting and left the room at 7:22 p.m..

**7:30 p.m., Norman Daby, Highway Candidate** – Dena Willmore indicated Norman Daby had recently been through our interview process. Norman Daby acknowledged he has been plowing for the Town for five years with never a problem. Norman Daby left the meeting at 7:29 p.m..

Dena Willmore moved we select Norman Daby at a rate of \$17.85 and with a good probationary period and getting his CDL license within 90 days, increase his pay to \$18.00 per hour; Kevin Fox seconded. **VOTED** unanimously in favor.

f. **Owner Project Manager – Highway Facility Project** – Andrea Llamas said we need to designate a funding source; set up milestones with goal dates, a timeline, and a date for a Special Town Meeting. This person will be on board for at least two or three years; usual cost is a percentage of the project; \$100 - \$150,000 to the point of construction to get us to the engineering process. Andrea Llamas recommended funds come from Stabilization. She said we are waiting to hear if the \$100,000 Clesson Brook Bridge earmark emerges from the State budget for Clesson Brook Bridge project. She will get a RFP together.

John Gould left the meeting at 6:46 p.m..

4. **Town Administrator Updates – Clesson Brook Bridge Project** – Clesson Brook Road is closed; detour via Shepard and Avery roads. **MBI** – Negotiating an agreement with Comcast.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Dena Willmore said the small town summit is going on. One of the topics is the zip code problem. Considering writing to Rosenberg with an endorsement to the Board. There may be other ways to solve this issue. **Audit** – Andrea Llamas said Linda Marcotte and Joyce Muka are reviewing the document.

6. **Public Comment** – None.

7. **Volunteer Recognition** – The Buckland Recreation Committee.

8. **Announcements** – Family Fun Night at the Rec on Wednesday, July 27, 2016, 5:30 – 8:30 p.m.. July 30, 2016 – Buckland Summer Day on the Common.

At 8:03 p.m., Dena Willmore moved to adjourn the meeting; Kevin Fox seconded. **VOTED** unanimously in favor. Meeting adjourned at 8:03 p.m..