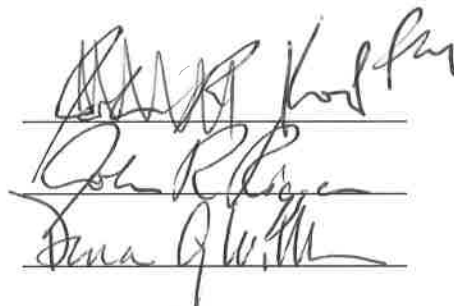


BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
June 28, 2016, 6:30 p.m.

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Diane Broncaccio (*The Recorder*), Brandon Kibbe (TransCanada), Ellen Kaufmann, Andrea Llamas, Margaret Olin, Pat Smith (FRCOG), James Sullivan (Falls Cable), Brian Summer

Rob Riggan opened the meeting at 6:30 p.m..

2. **Documents to Sign**

a. **Selectmen Meeting Minutes: May 24, 2016** - Dena Willmore moved to approve the May 24, 2016 Meeting Minutes; Kevin Fox seconded. **VOTED** unanimously in favor.

3. **Agenda Items**

a. **Multi-Agency Coordinator Center (MACC) Agreement** – Dena Willmore moved we sign the Multi-Agency Coordinator Center Agreement; Kevin Fox seconded. **VOTED** unanimously in favor.

b. **Financial Policies** – Andrea Llamas will compile Board's comments and suggestions and send to the Finance Committee for their comments; they meet on July 11, 2016. Include Linda Marcotte in the discussion.

1. **Appointments**

6:30 p.m., Brandon Kibbe – TransCanada Re: Veterans/Cricket Field – Brandon Kibbe read a letter from TransCanada (attached) regarding the \$50,000 made to the Town toward the purchase of Veterans/Cricket Field. Rob Riggan expressed thanks to TransCanada, the VFW, and Brandon, for their help in this endeavor. Brandon Kibbe offered his help to Andrea Llamas who is preparing a PARC grant toward the purchase. She reported she is almost finished writing the grant which is due in July. Dena Willmore moved we authorized the Chair to sign the application for the PARC grant; Kevin Fox seconded. **VOTED** unanimously in favor.

c. **End of the Year Transfers** – Andrea Llamas indicated she will do some analysis on the Winter Roads line item. Dena Willmore moved we approve the various requests for the transfers; Kevin Fox seconded. **VOTED** unanimously in favor.

d. **Surplus Equipment – Old Phones** – Andrea Llamas listed them several weeks ago; no takers. Kevin Fox moved we declare the old phones as surplus equipment; Dena Willmore seconded. **VOTED** unanimously in favor.

e. **Community Compact Cyber Security Audit Results** – Document available for Board review.

f. **Community Compact Cabinet IT Grant Award** – Andrea Llamas applied for this grant. Newer computers are safer (Windows 10 is the safest out there); we got the grant, and it was signed by Rob Riggan. Purchase three new computers and firewall.

g. **Weston & Sampson Contract Extension for Clesson Brook Road Bridge** – Dena Willmore moved to extend the contract with Breezeway Farm Consulting; Kevin Fox seconded. **VOTED** unanimously in favor.

4. **Town Administrator Updates – CDBG Grant for North Street, Phase II** – Our project was approved! **01370 Zip Code Issue** – Andrea Llamas spoke to Melissa King, DESE, and Roger

Hatch. Figured the new median income - \$18,982 instead of \$19,516 used this year; approximate decrease of \$10,000 in Buckland's required minimum contribution; Melissa King suggested reviewing it every 3 - 4 years, which the Board will consider

Ellen Kaufmann, Margaret Olin, Pam Smith, and Brian Summer entered the meeting at 7:18 p.m..

7:15 p.m., FRCOG/Energy Committee Re: Municipal Energy Technical Assistance Grant -

Pam Smith, FRCOG, indicated this is an opportunity for technical assistance for local Energy Committees which came up at the beginning of June; no matching funds from the towns. Came up with three items in the scope of service. Andrea spoke of the cumbersome reporting - it never seems to end. Dena Willmore moved to sign the Memorandum of Understanding; Kevin Fox seconded. **VOTED** unanimously in favor.

Representative for MCAP - Dena Willmore moved to appoint Ellen Kaufmann as the representative, and Brian Summer as the alternate; Kevin Fox seconded. **VOTED** unanimously in favor.

Regarding Regional Sheltering, Pat Smith said Joe Judd (Shelburne Selectman) is Shelburne's representative; will come up with an agreement based on the Wilbraham model. Andrea Llamas will attend next week's meeting.

Ellen Kaufmann, Margaret Olin, Pat Smith, and Brian Summer left the meeting at 7:48 p.m..

Back to:

4. **Town Administrator Updates** - MBI - Rob Riggan and Andrea Llamas on a conference call today. Comcast motivated to do work this season. Major work on negotiations is done. Going to Board to get approval to sign the deal on Thursday at the Board meeting. Comcast agreed to a two-year build-out. **Planning Board Appointment** - Hold off until next meeting. **Sign-Making Program** - We are not locked into this program. Dena Willmore moved we sign onto the municipal sign making program; Kevin Fox seconded. **VOTED** unanimously in favor.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** - Appoint Police Officers - Kevin Fox moved to appoint the officers (list attached); Dena Willmore seconded. **VOTED** unanimously in favor. **TIP Meeting** - Rob Riggan said we are not at the 25% phase as we are just starting the process; primary reason is the culverts. Some two-month delay from DOT; the State took money for paving Route 2 in Charlemont. Andrea Llamas said the State can take our TIP money. We are on for 2021 which is all very fluid.

Rob Riggan spoke of MMA notices - solid waste reporting - requirement - another example of unfunded mandates. Rob will share information with the Board.

Andrea Llamas spoke of the Highway Department vacancy - will advertise the position.

6. **Public Comment** - Rob Riggan remembered John Yarmac who died last week; he attended so many town meetings and was out-spoken.

7. **Volunteer Recognition** - Emma Guyette who received Girl Scout Gold Award - the only one in Franklin County; she arranged for Mohawk to have CPR training at the High School.

At 8:12 p.m., Kevin Fox moved to adjourn the meeting; Dena Willmore seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:12 p.m..