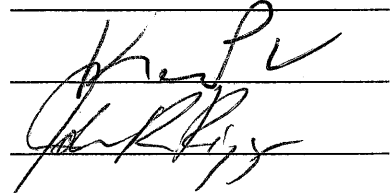


**BUCKLAND BOARD OF SELECTMEN  
MEETING MINUTES  
March 24, 2015, 6:30 p.m.  
Buckland Town Hall**

Cheryl L. Dukes

Kevin P. Fox

John R. Riggan



Attendees: Cheryl L. Dukes, Kevin Fox, Rob Riggan, Jeff Alberti (Weston & Sampson), Ben Bosco (*Shelburne Falls Independent News*), Steve Daby, Ed Grinnell, Andrea Llamas, Mike Richard (Weston & Sampson), Don Wheeler (Falls Cable)

Kevin opened the meeting at 6:30 p.m..

**2. Documents to Sign**

a. **Selectmen Meeting Minutes: February 24, 2015; Sewer Commissioners Minutes – March 3, 2015** – Rob moved to sign the Meeting Minutes; Cheryl seconded. **VOTED** unanimously in favor. Rob moved to sign the Sewer Commissioners Meeting Minutes; Cheryl seconded. **VOTED** unanimously in favor.

b. **Parade Permit – Arms Academy Alumni Association** – Cheryl moved to approve the request from the Arms Academy Alumni Association for a parade on June 29, 2015; Rob seconded. **VOTED** unanimously in favor.

**3. Agenda Items**

a. **2016 Budget/COLA** – Andrea said I gave you a copy of the latest draft that is going to the Finance Committee. Kevin said I am proposing moving the COLA to 2% and re-funding the Machinery Maintenance account that was reduced by the Finance Committee, Road Machinery, Line 68. Andrea said Dena is discussing this with the Finance Committee at their meeting tonight. Andrea said 1% COLA is \$1,840, and 2% is \$2,657. Cheryl asked about pothole money – is there any wriggle room? Andrea said you can ask Steve when he comes in later tonight. But we have to spend it by June 30, 2015. Plants do not open until April. If they bump this, it could go toward Bray Road. We only got the money a week ago. Rob asked for Kevin's feeling on 2%. Kevin said I felt 2% was fair. Cheryl said I think we should do what we can afford. Rob said I think we need to leave the machinery line where it was when it was originally proposed by Steve.

4. **Town Administrator Updates** – Andrea said you have the proposed letter about Rowe; it does not spell out clearly how they computed the numbers. Kevin said they did not do an analysis. Rob said Rowe is affecting the whole district structure. Kevin said I think the letter is fine as it is. Cheryl said are we impacted by transportation as well? Andrea said it is based on the route now. I suspect they are obligated with the contract with the bus company. Cheryl said ask the bus question. Let's be as comprehensive as possible. We prefer not to dig ourselves into a bigger hole. Kevin moved we accept the letter as amended by Cheryl; Cheryl seconded. Cheryl said this could be a deep and meaty subject. Kevin said it could dilute the Town's vote. No point putting that in a letter. One more town voting on our elementary school that does not pay our elementary school costs. Rob modified the amendment to be inclusive; Cheryl seconded the amendment. **VOTED** unanimously

in favor. Regarding Pre-K, our Counsel had a discussion with Mr. Dupree; there is no Federal or State mandate that we provide Pre-K. Children needing services are provided services. Our attorney thinks the district towns should vote on this; the initiative should be a special vote. Ask the district to do some more work and discuss the program. What happens if you get a special needs student? Questions need to be answered. Cheryl asked can we separate it out? Andrea said, 'Sure'. They can say it is a new initiative and put it in the budget. Kevin said our agreement is K – 12. Andrea said he did not think it was a mandated program.

Ed Grinnell entered the meeting at 6:41 p.m.. Jeff Alberti and Mike Richard entered the meeting at 6:55 p.m.. Steve Day entered the meeting at 6:55 p.m..

## 1. Appointments

**6:45 p.m. – Amber Willmore-Hurley – Parking Ticket Appeal** – No show.

**7:00 p.m., Mike Richard and Jeff Alberti, Weston & Sampson – Mayhew Site Suitability Study Proposal** – Kevin said your proposal is on a potential garage site. Jeff Alberti said we did a proposal in response to the RFQ. We have quite a bit of experience with new and adaptive reuse and renovations. Evaluation of the building is the key element. ADA access and mechanical code kick in. Kevin said there is a lot of time spent on DWP planning in 5 and 6 sections. Jeff said determine if space can be used for particular functions. Identify and locate spaces for potential reuse. We can probably cut out some of that. Identify uses – concepts of, funding it. Andrea said Mayhew did a 21E; I don't know how far it extends. Mike said bring in our environmental engineers for their opinions. Flag areas for the next stage. Jeff said he will include construction and soft costs. We will determine electrical and HVAC costs from what exists. Do a generic site layout to meet current standards. Phase E can be deferred. We can provide a concept plan and pricing.

Cheryl said are we looking at efficiencies? Is that included? Jeff said will include energy efficiency in our thought process. Make sure you can control your utility costs. Cheryl said solar is a different energy system. Jeff said that would be an extra we would present to you. We will give you some primary information. Cheryl said as we come up with a plan, future maintenance costs? It would be good to think about the future. Jeff said under project start-up is start-up and planning, providing our staff. Look to reduce HVAC and electricity. Environmental will also be reduced. Cheryl said recommend keeping D, the real meat of the report; eliminate E, keep phase F. Jeff said it seems promising and we think we can come up with an adaptive reuse plan you can use. Mike said we can get staff up within two weeks. Jeff said we can accelerate it for Annual Town Meeting. Kevin said no time restraints at this point. Rob said bring a final proposal to 2016 Annual Town Meeting.

Jeff Alberti and Mike Richard left the meeting at 7:28 p.m..

5. **Items Not Anticipated by Chair 48 Hours in Advance of Meeting** – Andrea said I will contact Kathy Stevens for already approved projects. This is for immediate road repair. Equipment is not on the list. What can you do by June 30. Identify the funding and carry forward the Chapter 90. Steve is thinking the only thing hurting projects would be weather-related and the ramping up of contractors. Steve left the meeting at 7:35 p.m..

3. d. **CEDS**- Cheryl said at our Partnership meeting, Mary Vilbon mentioned the CEDS Program. Every five years there is an update of the CEDS Program. Mike McCusker said he did not file anything. It is all about economic development. Andrea said it talks about project partners. Pick a project that would strengthen economic projects going on in your town. Rob said more hardcore economic development. Cheryl said broaden our base like Eddie's Wheels. Andrea said create more employment opportunities. A support service the Town could support. Cheryl said something to consider and put it forward. Ed Grinnell said the problem with the Town is a lack of commercial

property. About the only place is Creamery Avenue. We have very little manufacturing and a lot of retail. Cheryl said get Mike involved.

Back to 5. **Small and Large Animal Inspectors** – Rob moved to appoint Ed Grinnell as the Small Animal Inspector, and Sam Purington as the Large Animal Inspector; Cheryl seconded. **VOTED** unanimously in favor. Ed Grinnell said the MSPCA is involved in a broken-down property on Avery Road. There are 15 – 16 feral cats in the barn. MSPCA said the Town is responsible for capturing and euthanizing them. This is an upcoming situation without an answer yet. I am trying to get the owner to take responsibility. WRAP Funds – Cheryl moved to authorize Kevin to sign the WRAP Contract Funding; Rob seconded. **VOTED** unanimously in favor.

**8:00 p.m., Sewer Commissioners Meeting – Abatement Request** – Kevin opened the Sewer Commissioners meeting at 8:00 p.m.. He said there is an abatement request for an existing water hook-up. Scheduled for a sewer hook-up this summer. Rob moved to grand the abatement; Cheryl seconded. **VOTED** unanimously in favor. Kevin closed the Sewer Commissioner’s meeting at 8:02 p.m..

6. **Public Comment** – None.

7. **Volunteer Recognition** – Don Wheeler who filmed the meeting tonight.

8. **Announcements** – License your dogs. Rabies Clinic March 28, 2015 at Shelburne Falls Veterinary Clinic.

At 8:03 p.m., Rob moved to adjourn; Kevin seconded. **VOTED** unanimously in favor. Meeting adjourned at 8:03 p.m..