

**BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
May 24, 2016, 6:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore

Absent



Attendees: Rob Riggan, Dena Willmore, Andrea Llamas, Margaret Olin, James Sullivan (Falls Cable), Brian Summer

Rob Riggan opened the meeting at 6:30 p.m..

1. Appointments

6:30 p.m., Buckland Energy Committee – MCAP Membership – Margaret Olin said she was present to follow-up on the Town of Buckland joining MCAP; their next meeting is May 31, at 5:30 p.m., in Greenfield. Rob Riggan asked Margaret Olin to provide the Board with a list of candidates to represent us, a lead and an alternate. Margaret Olin said she would have something before the next meeting.

Margaret Olin and Brian Summer left the meeting at 6:35 p.m..

2. Documents to Sign

- a. **Selectmen Meeting Minutes: April 26, 2016** - Dena Willmore moved to approve the April 26, 2016 Meeting Minutes; Rob Riggan seconded. **VOTED** unanimously in favor.
- b. **Street Use Permit – GSFABA Bridge of Flowers Road Race, Bridge Dinner, Moonlight Magic** – Dena Willmore moved to sign the letters of support to Mass DOT to close the Iron Bridge for the Bridge of Flowers Road Race, the Bridge Dinner, and Moonlight Magic; Rob Riggan seconded. **VOTED** unanimously in favor.
- c. **Parade Permit – V.F.W. Memorial Day Parade** – Dena Willmore moved we sign the Parade Permit for the Memorial Day Parade; Rob Riggan seconded. **VOTED** unanimously in favor.
- d. **Sidewalk Use Permit – GSFABA River Walk, June 18, 2016** – Dena Willmore moved we sign the Sidewalk Use Permit for the June 18, 2016 River Walk; Rob Riggan seconded. **VOTED** unanimously in favor.
- e. **Chapter 90 Request – Bray Road Paving** – Andrea Llamas said Phase I will be starting in June. Steve Daby feels we can do most of the work of Phase II due to lower costs of fuel. Dena Willmore moved we sign the Chapter 90 Request for Bray Road; Rob Riggan seconded. **VOTED** unanimously in favor.
- f. **Parade Permit – Cub Scouts July 4, 2016 Parade** – Dena moved we sign the Parade Permit for the Fourth of July Parade; Rob Riggan seconded. **VOTED** unanimously in favor.
- g. **Audit Engagement Letter** – Dena moved we sign the Audit Engagement Letter; Rob Riggan seconded. **VOTED** unanimously in favor.

6:45 p.m., Daniel Nietsche – Emergency Preparedness Coordinator, FRCOG – Franklin County Multi-Agency Coordination Center (MACC) – Daniel Nietsche said he was present to speak about assisting in unplanned and preplanned incidents. He said currently this is done by volunteers at no cost. Some start-up costs are purchased with grants (radio communication equipment, etc.). Designing a mobile emergency communication center to help with response and recovery. Towns can circumvent MHCC and go right to MEMA if desired. The ultimate goal is to

represent towns that need help. Relatively small amount of money is spread over twenty-six communities to sustain equipment. The Board decided to table signing the agreement until next meeting so they could review.

Daniel Nietsche left the meeting at 6:59 p.m..

3. Agenda Items

- a. Financial Policies – Board would like to meet with the Finance Committee for their input.
- b. End of Year Budget – Andrea Llamas said there are small amounts of expenses to be adjusted, i.e., the Recreation Area and ZBA. She recommended setting up a revolving account for ZBA expenses. Will look into unexpended Highway Salaries to transfer into Winter Roads.

7:15 p.m., One-Day Liquor License for Meet and Greet/Fundraising Event for Adam Hinds

– Tory Hanna said a meet and greet/fundraising event will be held on June 1, 2016, at McCusker's Market for Adams Hinds. Dena Willmore moved we approve this one-day liquor license; Rob Riggan seconded. **VOTED** unanimously in favor.

Tory Hanna left the meeting at 7:20 p.m..

4. Town Administrator Updates – MBI – Andrea Llamas said MBI met last week; all-day sessions this Thursday; hope to expedite decision-making. Personnel Matter – Meeting on June 1, 2016, at 9:00 a.m.. Vocational Students – Waiting to know when accepted and who is attending. Cricket Field – Andrea Llamas is preparing the grant which is due in July. OPM Draft – Document is with the attorney. FEMA – Sent in a month ago and Andrea Llamas checked back; they asked about Apple Valley (a big road); no response. She will follow-up again.

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Senior Center Liaison – Sherry Clark will fill in for Kevin Fox. Request for Support for a HATCH (Hilltown Art & Thriving Community Happenings) Grant Due in July – Andrea Llamas said a local artist would like your support for a project she has in mind; she would like to paint a design on the crosswalk in front of Town Hall on State Street; she will use stencils so the artwork can be refreshed every year. Dena Willmore moved we sign a letter of support for the project; Rob Riggan seconded. **VOTED** unanimously in favor.

6. Public Comment – None.

7. Volunteer Recognition – The Rec Committee for the recent Boot Drive fundraiser. Angela Dodge and Kim Gordon for planting the flower bed in front of Heart for Art and State Street Style.

At 7:38 p.m., Dena Willmore moved to adjourn the meeting; Rob Riggan seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:38 p.m..