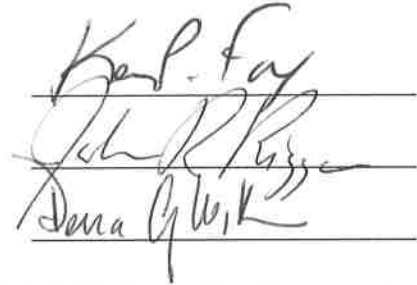


**BUCKLAND BOARD OF SELECTMEN  
MEETING MINUTES  
Buckland Town Hall  
November 9, 2016, 5:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Bill Bartlett (GM-2), Kelly Claffey (Pinck and Co.), Steve Daby, Mike Fitzgerald (Pinck and Co.), Chief James Hicks, Andrea Llamas, Tom O'Neil (Pinck and Co.), David Rich, James Sullivan (Falls Cable)

Rob Riggan opened the meeting at 5:30 p.m..

**1. Appointments**

**5:30 p.m., Highway Laborer/Driver Interview – David Rich** – Dena Willmore indicated that the Screening Committee felt David Rich to be a fine addition to the Highway Department. David Rich responded that he loved the job and wanted to rejoin the crew. Dena Willmore moved we appoint Mr. Rich to the Highway Department pending all the appropriate screenings and paperwork be completed; Kevin Fox seconded. **VOTED** unanimously in favor. Kevin Fox moved we offer David Rich a starting rate of \$17.85 with a ninety-day review; Dena Willmore seconded. **VOTED** unanimously in favor.

David Rich left the meeting at 5:36 p.m..

**2. Documents to Sign**

a. **Selectmen Meeting Minutes – September 21, 2016, September 27, 2016, October 11, 2016; Executive Session Minutes #1 – September 27, 2016; Executive Session Minutes #2 – September 27, 2016** – Dena Willmore moved to sign the Meeting Minutes; Kevin Fox seconded. **VOTED** unanimously in favor.

**3. Agenda Items**

a. **Selectmen's Policy – Monuments and Memorials** – Dena Willmore moved that no sound system may be installed at any Town monument or memorial; Kevin Fox seconded. **VOTED** unanimously in favor.

b. **Police Department – Sergeant Position** – Chief James Hicks indicated he submitted a request to promote Kurt Gilmore to sergeant; Kurt Gilmore has been a Buckland Police Officer for three years, completed all required training; Chief Hicks would like to train him for a more supervisory role. Kevin Fox moved Kurt Gilmore be promoted to a full-time sergeant at a pay rate of \$24.00 per hour; Dena Willmore seconded. Discussion about wages in other departments specifically those with longevity within the Town; discussion about budget and compensation issues. **VOTED** unanimously in favor.

At 6:04 p.m., took a short recess; back in session at 6:08 p.m..

c. **Town Budget Calendar** – Andrea Llamas gave the Board the Town Budget Calendar.

d. **Mohawk Capital Debt** – Kevin Fox indicated we should extend this to ten years. Dena Willmore indicated if we stop using a school, we would have to clear the debt. Rob Riggan indicated we should go with what the Town of Shelburne actually voted.

e. **BEST Committee Recommendations** – Will wait until the School Board approaches us.

4. Town Administrator Updates – FEMA Update – No answer yet. Budget – Concerned about Veterans Benefits. Insurance and Bonds – substantial work on Highway Garage would make it worth a lot more and rates could jump substantially. Andrea Llamas will add a line item for Field Driver, a revolving account.

6:30 p.m., GM-2, Owner Project Manager Interview - Bill Bartlett indicated he has many years in the construction field. He would act at the Clerk of the Works as well as the Owner Project Manager. He emphasized he would work closely with the architect and construction company.

Bill Bartlett left the meeting at 7:00 p.m.. Took a short recess. Back in session at 7:05 p.m..

7:00 p.m., Pinck and Co., Owner Project Manager Interview – Kelley Claffey would act as Clerk of the Works and Owner Project Manager. Pinck and Co.'s only business is as Owner Project Managers. Work very hard to return monies to the owners.

Kelly Claffey, Jim Fitzgerald, and Tom O'Neil left the meeting at 7:44 p.m..

Discussion about ranking and differences between the two companies. Andrea Llamas will ask for price proposals. Steve Daby, Dena Willmore rated Pinck and Co. as their first choice. Kevin Fox rated GM-2 as his first choice. Rob Riggan changed his choice to Pinck and Co. as his first choice. Andrea Llamas will check references.

5. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Kevin Fox moved we write a letter of support for a FRCOG grant for planning for climate resiliency in the Deerfield River Watershed; Dena Willmore seconded. VOTED unanimously in favor.

6. Public Comment – None.

7. Volunteer Recognition – Recognized the hard work of the poll workers at yesterday's election. Floyd Scott who sent up and took down equipment for same.

At 8:03 p.m., Dena Willmore moved to adjourn; Kevin Fox seconded. VOTED unanimously in favor. Meeting adjourned at 8:03 p.m..