

**BUCKLAND BOARD OF SELECTMEN  
MEETING MINUTES  
Buckland Town Hall  
October 25, 2016, 5:30 p.m.**

Kevin P. Fox

John R. Riggan

Dena G. Willmore



Attendees: Kevin Fox, Rob Riggan, Dena Willmore, Andy Hufnagel (Verizon), Andrea Llamas, Karen Sheaffer, James Sullivan (Falls Cable)

Rob Riggan opened the meeting at 5:30 p.m..

**1. Appointments**

**5:30 p.m., Verizon Job 1AU4AM North Street** – Rob Riggan opened the Pole Hearing at 5:30 p.m.. Andy Hufnagel, Verizon representative, indicated that a pole needed to be installed as the existing pole's span is 312' which is too low and has caused trouble in the past. Install a pole at 162' one way, and 150' the other way to alleviate the problem. Dena Willmore moved we approve the addition of the pole on North Street as described; Kevin Fox seconded. **VOTED** unanimously in favor.

Andy Hufnagel left the meeting at 5:36 p.m..

**5:45 p.m., Karen Sheaffer Re: Use of Public Property** – Karen Sheaffer described how recently she observed a young man playing his guitar with a jar out for contributions. She heard someone ask the young man if he had a license to do so. Andrea Llamas indicated no one from the Town asked the young man that question. Karen Sheaffer indicated she would like the Town to be a welcoming Town, and that the situation was a First Amendment issue. Andrea Llamas said permits, i.e., Parade Permits, Sidewalk Use Permits, are an attempt to keep the sidewalks clear, safe, and under control, and we have seen no need to create yet-another policy.

Karen Sheaffer left the meeting at 5:48 p.m..

**2. Documents to Sign**

a. **Selectmen Meeting Minutes – September 6, 2016, September 13, 2016, September 20, 2016; Executive Session Minutes – September 13, 2016** – Kevin Fox moved we sign all those Meeting Minutes; Dena Willmore seconded. **VOTED** unanimously in favor.

b. **Street Use Permit – GSFABA – To Make Depot Street One-Way for Moonlight Magic** – Kevin Fox moved to approve the Street Use Permit; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Cultural Council State Contract** – Kevin Fox moved to sign the Cultural Council State Contract; Dena Willmore seconded. **VOTED** unanimously in favor.

d. **CDBG-DR Clesson Brook Road Bridge – Change Order #1** - Andrea Llamas indicated there is no money involved; it extends the date of the Clesson Brook Road Bridge project. Kevin Fox moved we sign the Change Order for the Clesson Brook Road Bridge project; Dena Willmore seconded. **VOTED** unanimously in favor.

**3. Agenda Items**

a. **Owner Project Manager Request for Proposal Results** – Andrea Llamas indicated we received two proposals – GM2 and Pinck and Company. Kevin Fox moved we interview both of

the firms; Dena Willmore seconded. **VOTED** unanimously in favor. Will invite them to the November 9, 2016 meeting.

b. **Selectmen's Policies** – Andrea Llamas said she sent the Board technical and clerical changes such as Street Use Permits; combined Road Disruptions under Utilities. Dena Willmore moved we approve the Selectmen's Policies save the noise issue of Monuments; Kevin Fox seconded. **VOTED** unanimously in favor.

c. **Meeting Posting Protocol** – Kevin Fox said a meeting of the Finance Committee and the Select Board was posted, and the agenda was not clear. The Select Board was not invited. He felt the agenda did not comply with the Open Meeting Law as it was well known what was to be discussed at the meeting (Police Regionalization), however, that topic was not on the agenda. . Andrea Llamas said it was an error; the Finance Committee wanted to meet with the Shelburne Finance Committee. They clearly stated in their meeting minutes the error. Kevin Fox indicated that we owe it to the citizens to comply with the Open Meeting Law.

d. **Highway Department Position – Schedule Interviews** – Will schedule them for November 9, 2016.

4. **Town Administrator Updates – EMP Emergency Management Grant** - Andrea Llamas said we will get a large container to hold the supplies and keep it at Mohawk in case of an emergency; Shelburne is applying for supplies. **FEMA Update** – Sent in a letter; we are in the waiting pattern again. This is the final appeal. This is being held up in multiple towns. Will keep this as an agenda item moving forward.

5. **Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting** – Andrea Llamas gave the Board a request from the Police Department about a change in the position for sergeant. Will discuss next meeting; will check our classification schedule. New Debt Statement for Mohawk – Look at the impact on amortization schedule for five and ten years, then we can see if the difference is significant or not. Kevin Fox asked for a report from the Assessors for dam evaluations and the effect on the Town tax base.

6. **Public Comment** – None.

7. **Volunteer Recognition** – The VFW for holding the Rag Shag Parade on Halloween at 6:00 p.m..

8. **Announcements** – Dena Willmore said there is Early Voting in the Town of Buckland's Town Clerk's Office.

At 6:30 p.m., Dena Willmore moved to adjourn; Kevin Fox seconded. **VOTED** unanimously in favor. Meeting adjourned at 6:30 p.m..