

BUCKLAND BOARD OF SELECTMEN
MEETING MINUTES
Buckland Town Hall
June 14, 2016, 6:30 p.m.

Kevin P. Fox

Absent

John R. Riggan

Dena G. Willmore



Attendees: Rob Riggan, Dena Willmore, Sean Addison, Norman Daby, Steve Daby, Timothy Daniels, James Sullivan (Falls Cable)

Rob Riggan opened the meeting at 6:30 p.m..

1. Appointments

6:40 p.m., Sean Addison – Follow-up interview for Highway Driver/Laborer position. Sean Addison said he has all of the licenses required for the job, appreciates the job security and benefits.

2. Documents to Sign

a. **Selectmen Meeting Minutes: May 10, 2016** - Dena Willmore moved to approve the May 12, 2016 Meeting Minutes; Rob Riggan seconded. **VOTED** unanimously in favor.

b. **Temporary Liquor License – GSFABA – HATCH Event, June 25, 2016** – Dena Willmore moved we sign this but we don't give it to them unless they have a licensed bartender; Rob Riggan seconded. **VOTED** unanimously in favor.

c. **Curb Cut Permit – Cemetery Road** – Dena Willmore moved we approve the Curb Cut Permit on Cemetery Road; Rob Riggan seconded. **VOTED** unanimously in favor.

d. **Time Off Request** – Dena Willmore moved to sign the Time Off Request; Rob Riggan seconded. **VOTED** unanimously in favor.

3. Agenda Items

a. **Appointment to MCAP** – Energy Committee to submit names.

b. **Appointment to Recreation Committee** – Rob Riggan moved we appoint Jamie LaRue to the open position on the Recreation Committee; Dena Willmore seconded. **VOTED** unanimously in favor.

c. **Appointment of Chief Procurement Officer(s)** – Dena Willmore moved we name Mr. Riggan as the Chief Procurement Officer along with Andrea Llamas; Rob Riggan seconded. **VOTED** unanimously in favor.

d. **Highway Garage – Owners Project Manager, RFQ Final Draft** – Dena Willmore indicated she had read through it. Will await Kevin Fox's input.

4. Items Not Reasonably Anticipated by Chair 48 Hours in Advance of Meeting – Request for Extension for Fiscal Year 2015 Audit –Dena Willmore moved we request an extension for the Fiscal 2015 Audit; Rob Riggan seconded. **VOTED** unanimously in favor.

7:00 p.m., Norman Daby – Follow-up interview. Norman Daby indicated he is working on getting the required licenses. He spoke about his problem-solving skills and knowledge of highway equipment.

6. Public Comment – None.

7. **Volunteer Recognition** – Dan Fleuriel for his work at the Rec, and fixing the keypads on Town Hall doors.

At 7:18 p.m., took a recess. Back in session at 7:21 p.m..

7:15 p.m., Timothy Daniels – Follow-up interview. Working on his hoisters license. Has experience paving, plowing, and machinist skills.

Regarding the Highway Department Driver/Laborer position, Dena Willmore indicated we had three very good candidates, she recommended hiring Sean Addision, and Steve Daby agreed. Dena Willmore moved we make an offer to Sean Addision at \$17.85 per hour with a 90-day probationary period, and after that, depending on Mr. Daby's recommendation, pay up to \$18.21 per hour, to start work on July 11, 2016; Rob Riggan seconded. **VOTED** unanimously in favor.

Steve Daby gave a road update – base coat tomorrow on North Street, working on the sidewalks; should be complete in a couple of weeks. He indicated Bray Road is going very well; we will get more paved than originally anticipated.

At 7:38 p.m., Dena Willmore moved to adjourn the meeting; Rob Riggan seconded. **VOTED** unanimously in favor. Meeting adjourned at 7:38 p.m..